



Rehabilitation Department
4300 Bartlett Street
Homer, AK 99603
907-235-0370 ~ fax 907-235-0869

REHABILITATION DEPARTMENT
Physical Therapy – Occupational Therapy – Speech Therapy
ATTENDANCE & CANCELLATION POLICY

In order to offer you the highest quality of therapy, regular attendance is crucial. We cannot reserve therapy time for clients who do not maintain consistent attendance.

Cancellation:

A **Cancellation** is any appointment cancelled at least 24 hours in advance or before 8am on the day of the appointment. For planned absences, we request that you notify the front office as soon as you are aware of the need to cancel.

No Shows:

A **No Show** is any missed appointment without a phone call to cancel as defined above. If you fail to cancel an appointment, we cannot use that time for another client.

After two no-show appointments, you may be taken off of the therapy schedule and placed on a waiting list.

I have read and agree to comply with this Attendance & Cancellation Policy.

Patient or Guardian Signature

Date