



MINUTES

Board of Directors Meeting

7:00 PM - Wednesday, April 22, 2020
VIRTUAL MEETING ONLY

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, April 22, 2020, at 7:00 PM. Due to the COVID-19 health crisis, the meeting was held virtually via Zoom.

1. CALL TO ORDER

The BOD went into Executive Session to discuss personnel and financial matters prior to the start of the regular meeting.

*****Into Executive Session – 5:30 p.m. *****

*****Out of Executive Session – 6:55 p.m. *****

*****Regular Session – 7:00 p.m. *****

President Thomas Clark called the regular meeting to order at 7:00 p.m.

2. ROLL CALL

BOARD PRESENT: President Thomas Clark, Vice President Walter Partridge, Member Matthew Hambrick, Secretary Melissa Jacobsen, Keri-Ann Baker, David Groesbeck, Edson Knapp, Bernadette Wilson, Member Julie Woodworth, Beth Wythe, and CEO Ryan Smith

BOARD EXCUSED: Todd Boling

STAFF PRESENT: Maura Jones, Executive Assistant

ALSO PRESENT:

2.1. A quorum was present.

3. REFLECT ON LIVING OUR VALUES

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

5. APPROVAL OF THE AGENDA

Member Matthew Hambrick made a motion to approve the agenda. Keri-Ann Baker seconded the motion. Motion Carried.

6. APPROVAL OF THE CONSENT CALENDAR

6.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for March 25, 2020 and April 6, 2020.

6.2. Consideration to Approve March 2020 Financials

Beth Wythe made a motion to approve the Consent Calendar Keri-Ann Baker seconded the motion. Motion Carried.

7. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

There was no public comment given.

8. UNFINISHED BUSINESS

There was none.

9. NEW BUSINESS

9.1. Consideration to Approve SPH Resolution 2020-07, A Resolution of the South Peninsula Hospital Board of Directors Approving a Request to the Kenai Peninsula Borough for Additional Deaerator Improvements for a Total Project Cost of \$470,000.

Ryan Smith, CEO, reported. The Board of Directors originally approved the deaerator upgrade in August 2019 for \$180,000. When the Kenai Peninsula Borough went to bid for the project, the total cost was \$470,000. We are requesting approval from the Board and the Assembly to continue with this project for the new total cost of \$470,000. This was also introduced at the Kenai Peninsula Borough Assembly meeting this week.

Keri-Ann Baker made a motion to approve SPH Resolution 2020-07, A Resolution of the South peninsula Hospital Board of Directors Approving a Request to the Kenai Peninsula Borough for Additional Deaerator Improvements for a Total Project Cost of \$470,000. Secretary Melissa Jacobsen seconded the motion. Carried 10-0.

9.2. Consideration to Approve Resolution 2020-08, A Resolution of the South Peninsula Hospital Board of Directors Authorizing the CFO to Sign, File and Submit the IRS Form 990.

Mr. Smith reported. The IRS form 990 goes before the Board each year. Mr. Smith thanked Angela Hinnegan, CFO, and her team for their diligent work in completing the extensive form. The proposed resolution will acknowledge the Board's receipt of the 990 and give Ms. Hinnegan authorization to sign it.

Keri-Ann Baker made a motion to approve Resolution 2020-08, A Resolution of the South Peninsula Hospital Board of Directors Authorizing the CFO to Sign, File and Submit the IRS Form 990. Secretary Melissa Jacobsen seconded the motion. Carried 10-0.

9.3. Consideration to Approve SPH Resolution 2020-09, A Resolution of the South Peninsula Hospital Board of Directors Approving a Request to the

Kenai Peninsula Borough for Funding to Complete the CT Scanner Suite Renovation for \$1,189,000.

Mr. Smith reported. Last year, the board authorized the purchase of a CT Scanner and the authority to request up to \$850,000 from the assembly for the renovations required to accommodate the new scanner. After the bid selection process, the selected bid was \$1,189,000 which is about \$300,000 more than the previously authorized. The proposed resolution allows hospital administration to spend the total \$1,189,000 in CT suite renovations. This also went to the assembly for a first reading yesterday.

Secretary Melissa Jacobsen made a motion to approve SPH Resolution 2020-09, A Resolution of the South Peninsula Hospital Board of Directors Approving a Request to the Kenai Peninsula Borough for Funding to Complete the CT Scanner Suite Renovation for \$1,189,000.

Ms. Woodworth abstained from the vote, stating she could have a potential conflict of interest through her company Woodworth Electric. David Groesbeck seconded the motion. Carried. 9-0.

10. REPORTS

10.1. Chief of Staff

Dr. Christopher Landess was not present for open session, though he was present for executive session.

10.2. Service Area Board Representative

Roberta Highland reported on the March Service Area Board meeting. On March 12th, the Service Area Board discussed membership development, developing citizen awareness of Service Area Board functions and preparations for their upcoming elections this fall.

11. ORGANIZATIONAL REPORTS

11.1. Chief Executive Officer

Mr. Smith reported on the coronavirus testing numbers for the hospital. Both Homer COVID-positive patients have recovered. South Peninsula Hospital (SPH) will be looking at opening up some services, starting with certain elective procedures in the Operating Room. Mr. Smith thanked SPH's community partners. He thanked and recognized Dawn Johnson as the Operations Chief, Susan Shover as the Planning Chief, Angela Hinnegan as the Finance Chief, Glenn Radeke as Logistics Chief and Dr. Edson Knapp for adding his expertise. He also thanked Dr. Tuomi for her excellent leadership as the Infection Prevention physician and head of the Incident Command's clinical team.

12. DISCUSSION

13. COMMENTS

(Announcements/Congratulations)

13.1. Chief Executive Officer

Mr. Smith recognized Maura Jones for Administrative Professionals Day and thanked her for her hard work. He also recognized National Medical Laboratory Week and the great lab team at SPH. Laura Miller and the lab crew were highlighted in Dr. Anne Zink's power point earlier in the evening.

13.2. Board Members

Bernadette Wilson thanked the leadership team during this COVID crisis.

Keri-Ann Baker stated her appreciation for the entire leadership team.

David Groesbeck thanked the leadership team. He commended Mr. Smith for his leadership in trying times. He reminded the group that today is Earth Day.

Edson Knapp thanked Mr. Smith for his open leadership style, which has greatly benefited and calmed the organization. He thanked Ms. Jones for her organization and assistance.

Melissa Jacobsen recognized Ms. Jones for her work with the virtual meetings. She expressed concern over whether the upcoming tourist season will bring COVID into the community. She thanked all the hospital leadership for their hard work.

Julie Woodworth recognized the whole leadership team. She expressed thankfulness at the small scope of the outbreak in our area thus far. She thanked Mr. Smith for his leadership.

Walter Partridge thanked all the employees and leadership team for their response to the crisis. He expressed great pride in the hospital and thanked the families of hospital staff for their support at home, allowing hospital staff to do their work.

Matthew Hambrick echoed Ms. Jacobsen's sentiment to stay vigilant. He appreciates the leadership of Mr. Smith and all the hospital staff. He is proud to be a part of this organization.

Thomas Clark thanked Mr. Smith and Ms. Hinnegan for their handling of the financial aspects of the crisis, so SPH did not have to lay off staff or physicians. He agreed that we all must keep our eyes on the ball as the crisis may not be over.

Beth Wythe is glad that Administrative Professionals and Lab Professionals are being honored this week. She is thankful that our PPE levels are adequate. She thanked Ms. Hinnegan and the financial team for taking the time to wade through all the applications and regulations for funding sources.

14. INFORMATIONAL ITEMS

None

15. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

15.1. Credentialing

After review of the applicants files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:

Appointment

Syed Abbad, MD; Neurology/Telestroke; Telemedicine

John Everett, MD; Emergency Medicine; Courtesy Staff

Matthew Swain, DO; Family Practice; Active Staff

Member David Groesbeck seconded the motion. Motion Carried

16. EXECUTIVE SESSION (IF NECESSARY)

Second Executive Session was not held.

17. ADJOURNMENT

17.1. The meeting was adjourned at 7:37pm.

Keri-Ann Baker made a motion to adjourn. David Groesbeck seconded the motion. Motion Carried.

Respectfully Submitted,

Accepted:

Maura Jones, Executive Assistant

Thomas Clark, President

Minutes Approved: May 27, 2020

Melissa Jacobsen, Secretary