



MINUTES

Board of Directors Meeting

7:00 PM - Wednesday, September 30, 2020
Virtual Meeting Only

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, September 30, 2020, at 7:00 PM, via virtual meeting through Zoom.

1. CALL TO ORDER

The BOD went into Executive Session to discuss personnel and financial matters prior to the start of the regular meeting.

*****Into Executive Session – 5:30 p.m. *****
*****Out of Executive Session – 6:50 p.m. *****
*****Regular Session – 7:00 p.m. *****

Vice President Walter Partridge called the regular meeting to order at 7:00 p.m, as President Thomas Clark was unable to attend the meeting.

2. ROLL CALL

BOARD PRESENT: Vice President Walter Partridge, Secretary Melissa Jacobsen, Keri-Ann Baker, Todd Boling, David Groesbeck, Edson Knapp, Bernadette Wilson, Julie Woodworth, Beth Wythe, and CEO Ryan Smith

BOARD EXCUSED: President Thomas Clark and Treasurer Matthew Hambrick

ALSO PRESENT: Maura Jones, Executive Assistant; Angela Hinnegan, CFO; Dawn Johnson, CNO, Pamela Knorr, HR Director; Susan Shover; Quality Management Director; Derotha Ferraro, PR/Marketing Director; Glenn Radeke, Facilities Director; Anna Hermanson, Finance Director; Jessica Hyatt, Guardian Helicopters; Maria Soto; Helen Armstrong, Service Area Board

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

5. APPROVAL OF THE AGENDA

David Groesbeck made a motion to approve the agenda. Keri-Ann Baker seconded the motion. Motion Carried.

6. APPROVAL OF THE CONSENT CALENDAR

Secretary Melissa Jacobsen read the consent calendar into the record.

6.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for August, 2020.

6.2. Consideration to Approve August 2020 Financials

6.3. Review of SPH Balanced Scorecard, 2020,Qtr 2

Secretary Melissa Jacobsen made a motion to approve the consent calendar. Julie Woodworth seconded the motion. Motion Carried.

7. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

7.1. Public Comments:

Jessica Hyatt, Business Development Specialist with Guardian Flight Alaska gave a brief presentation. Guardian Helicopter stages a helicopter on the helipad at SPH, though the helicopter lives in Kenai airport. Guardian started providing helicopter services in April 2020, and have captured 27 flights out of Homer so far. Guardian is working with the city on a permanent residence so crew can have good resting quarters. The Kenai team operates with two clinicians and one pilot per shift, with four pilots and four clinicians total on staff. They hold preferred provider contracts with ANTHC, Pacific Health Coalition, KPB employees and Hillcorp Alaska. Guardian is proud to serve our veterans and work with the VA. Ms. Hyatt thanked the Board for their time and for allowing her to provide more insight into their service. Guardian wants to call Homer our home, and would love to be a support and a resource going forward.

Ms. Baker thanked her for the presentation. Dr. Knapp thanked them as well, for their helpful, professional and life-saving team.

8. PRESENTATIONS

8.1. A Proclamation Recognizing Maria Victoria Soto for 30 Years of Service to South Peninsula Hospital.

Mr. Partridge asked Mr. Smith to read the proclamation for Ms. Soto on behalf of the Board of Directors. Mr. Smith read the proclamation, and presented it to Ms. Soto who was present in the room. Ms. Soto thanked the Board, and said she felt she was leaving the hospital in good hands.

Ms. Woodworth congratulated Ms. Soto on her 30 years of service to SPH and on her upcoming retirement. She noted Ms. Soto had been a positive influence on everyone and it had been an honor to work with her.

Mr. Partridge thanked Ms. Soto for everything. Ms. Baker added she always appreciated Ms. Soto's directness and her hard work.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

There was no new business.

11. REPORTS

11.1. BOD Committee: Finance

Mr. Partridge reported, as Mr. Hambrick was unable to make the meeting. The Finance Committee met last week and reviewed the financial results of the hospital for the month of August. The committee also reviewed the COVID expenses and funding sources. It was a fairly uneventful meeting with no other action items.

11.2. BOD Committee: Governance

Mr. Groesbeck reported. There are two issues before Governance - continuing the CEO evaluation/goal setting process and board membership. Three seats are up for renewal so the recruitment and selection process will begin and hopefully be finalized in December.

11.3. Chief of Staff

Dr. Landess was not able to attend open session.

11.4. Service Area Board Representative

Helen Armstrong reported on behalf of the Service Area Board (SAB). At the last meeting on September 10th, Guardian presented to the SAB. Ryan presented the hospital quarterly report given to the borough. There was a lot of discussion around the new manual for onboarding new members. South Peninsula Hospital's Resolution 2020-17 was discussed regarding the Homer Medical Center roof project. The board has been going through a difficult time period with Nancy Chastain, the recording secretary, passing away. The Board voted to recommend hiring Devony Lehner as the new secretary, and the borough is working on finalizing that. Nora Raymond resigned from the board as of October. Tim Daugherty is running to replace Ms. Raymond on the board.

12. ORGANIZATIONAL REPORTS

12.1. Chief Executive Officer

Mr. Smith reported. He noted that the hospital recently held a Years of Service Recognition event and celebrated some big milestones. Steve Hughes celebrated 25 years at SPH. Grace Halstead, Tamera Wilhoit, Sally Kalugin and Penny Kinnard celebrated their 20 years of service. We also had three long-time hospital staff retirements. Liz Ervice (13 years) and Sandra Jasken (18 years) from Long Term Care and Blynn Dahlhamer (17) years in Radiology.

12.2. Chief Financial Officer

Angela Hinnegan reported. Financials were reviewed in depth in Finance Committee. Volumes were down as a result of inpatient surgeries being down. Net impact was a net loss from operations of \$378,000. We are right around break even for year to date. We were at about 1/2 million with property taxes and HHS stimulus monies for net income.

12.3. Chief Nursing Officer

Dawn Johnson added one item to her report. Recently our Infection Prevention Nurse accepted a position in Long Term Care, so the Infection Prevention RN position will be posted shortly. She thanked Ms. Soto for everything she's given to SPH and all her years of service.

12.4. Long Term Care Administrator

Barbara Bigelow had nothing to add to her report.

12.5. Quality Management Director

Susan Shover had nothing to add to her report. She also thanked Ms. Soto for all that she's done for the hospital.

12.6. Human Resources Director

Pamela Knorr had nothing to add to her report. She echoed everyone's sentiments about Ms. Soto and thanked her for being welcoming. She was great to work with on the union contract and labor negotiations.

12.7. Marketing / PR Director

Derotha Ferraro gave an update on the community health fair. The Rotary Health Fair will not be a one-day event at the high school this year, though we will offer that element of the fair virtually at rotaryhealthfair.org by inviting exhibitors to put offerings on the website. In-person will be offered by appointment in conference room 3 over 4 weeks and we have a COVID-safe plan for the blood draws. This will begin Monday 10/12.

Ms. Ferraro also thanked Ms. Soto, who helped train and orient her when she was hired.

12.8. Facilities Director

Glenn Radeke added that we've been demobilizing the Alternate Care Site and will be doing final a walkthrough tomorrow. The Notice to Proceed has been awarded to Norcoast Mechanical out of Anchorage for the deaerator project. He also congratulated Ms. Soto on her retirement and it has been a pleasure working with her over the past 30 years.

12.9. IT Director

James Bartilson was not present for the meeting, but a written report was provided.

13. DISCUSSION

There were no items for discussion.

14. COMMENTS

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith had no additional comments.

14.2. Board Members

Melissa Jacobsen congratulated Ms. Soto and wished her a happy retirement. She thanked the leadership for their reports.

Keri-Ann Baker had no comments.

Todd Boling wished Ms. Soto a happy retirement and thanked her for her work.

David Groesbeck congratulated Ms. Soto and thanked her on behalf of the hospital. He hopes she continues her Saturday night radio show on KBBI.

Edson Knapp echoed the sentiments to Ms. Soto.

Bernadette Wilson congratulated Ms. Soto and stated she will be missed.

Julie Woodworth congratulated Mr. Smith on being with South Peninsula Hospital for one, rather eventful, year. She also congratulated Ms. Soto on her retirement.

Beth Wythe congratulated Ms. Soto on arriving at the ultimate destination of retirement. She also asked Ms. Armstrong for a copy of the Service Area Board's new employee manual.

Walter Partridge congratulated Ms. Soto on her retirement and wished her well. He thanked leadership for their reports and feels it's very important to keep up with what's going on in the hospital.

15. INFORMATIONAL ITEMS

16. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

16.1. Credentialing

After review of the applicants' files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:

Appointment

Charlton, Blake MD; Cardiology; Telemedicine

Giles, James MD; Neurology/Telestroke; Telemedicine

Liebers, Warren MD; Emergency Medicine; Active Staff
Olson, Jennifer MD; Psychiatry/Telepsych; Telemedicine
Rankine, David MD; Neurology; Courtesy Staff
Vo, Hung MD; Cardiology; Telemedicine
Wang, James MD; Neurology/Telestroke; Telemedicine

Julie Woodworth seconded the motion. Motion carried.

17 ADJOURNMENT

. The meeting was adjourned at 7:45pm

David Groesbeck made a motion to adjourn. Keri-Ann Baker seconded the motion. Motion Carried.

Respectfully Submitted,

Accepted:

Maura Jones, Executive Assistant

Walter Partridge, Vice President

Minutes Approved: 10/28/2020

Melissa Jacobsen, Secretary