



**AGENDA**  
**Board of Directors Meeting**  
**6:00 PM - Wednesday, July 28, 2021**  
[Click link to join Zoom meeting](#)  
 Meeting ID: 878 0782 1015 Pwd: 931197  
 Phone Line: 669-900-9128 or 301-715-8592

Kelly Cooper, President	M. Todd Boling, DO	Bernadette Wilson
Keri-Ann Baker, Vice Pres.	David Groesbeck	Julie Woodworth
Melissa Jacobsen, Secretary	Matthew Hambrick	Beth Wythe
Walter Partridge, Treasurer	Edson Knapp, MD	Ryan Smith, CEO

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. REFLECT ON LIVING OUR VALUES**

**4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS**

6 4.1. Rules for Participating in a Public Meeting  
[Rules for Participating in a Public Meeting](#)

**5. APPROVAL OF THE AGENDA**

**6. APPROVAL OF THE CONSENT CALENDAR**

7 - 13 6.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for June 23, 2021  
[Board of Directors - Jun 23 2021 - Minutes - Draft](#)

14 - 17 6.2. Consideration to Approve June 2021 Financials  
[Balance Sheet June FY21](#)

[Income Statement June FY21](#)  
[Cash Flows Statement June FY21](#)

- 18 - 56      6.3.    Consideration to Approve Critical Access Hospital Program Evaluation  
[Memo](#)  
[CAH FY21 Annual Program Evaluation FY21](#)
- 57 - 59      6.4.    Consideration to Approve Board Policy SM-09 Board Terms and  
Officers as revised by the Governance Committee  
[Memo re: Policies](#)  
[SM-09 Board Terms and Officers](#)
- 60 - 61      6.5.    Consideration to Approve Revised Board Policy EMP-08 CEO  
Performance Evaluation as recommended by the Governance  
Committee  
[EMP-08 CEO Evaluation](#)  
[CEO Performance Evaluation Timeline](#)
- 62 - 70      6.6.    Consideration to Approve Reviewed Finance Policies, F-03 Investment  
of Facility Funds, F-05 Operational Reserves, F-07 Pension Plan  
Investments, F-08 Board Member & CEO Travel, F-09 Capital  
Purchases, F-12 Approval and Adoption of Operating Budget, F-13  
Finance Reports, F-14 Grant Applications with formatting changes only  
[F-03](#)  
[F-05](#)  
[F-07](#)  
[F-08](#)  
[F-09](#)  
[F-12](#)  
[F-13](#)  
[F-14](#)
- 71            6.7.    Consideration to Approve moving the September Board of Directors  
meeting to September 29, 2021  
[Memo](#)

**7. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

**8. PRESENTATIONS**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- 72 - 73 10.1. Consideration to Approve South Peninsula Hospital Board Resolution 2021-10, A Resolution Authorizing the Use of Operating Funds for Preliminary Master Facility Planning Project Management and Design [SPH Resolution 2021-10](#)
- 74 - 75 10.2. Consideration to Approve South Peninsula Hospital Board Resolution 2021-11, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Administration to Take Actions to De-Risk the South Peninsula Hospital Employees Pension Plan [SPH Resolution 2021-11](#)
- 76 - 81 10.3. Consideration to Approve Revision of Core Privileges in Family Medicine as recommended by the medical staff.  
[Memo](#)  
[Family Medicine Core Privileges, revised](#)

## 11. REPORTS

- 11.1. BOD Committee: Finance
- 82 - 84 11.2. BOD Committee: Governance  
[Board Governance Committee - Jul 22 2021 - Minutes](#)  
[Policy for Initial Review: F-10](#)
- 11.3. BOD Committee: Education
- 11.4. Chief of Staff
- 11.5. Service Area Board Representative

## 12. ORGANIZATIONAL REPORTS

- 85 - 117 12.1. Chief Executive Officer  
w/ Balanced Scorecard  
**Presenter:** Ryan Smith  
[CEO Report](#)  
[Balanced Scorecard FY2021 Qtr 4](#)  
[PDSA 1 - iVantage](#)  
[PDSA 2 - Sepsis](#)  
[PDSA 3 - AC Fall Rate](#)  
[PDSA 4 - Criteria Met for Patient Stroke](#)  
[PDSA 5 - Employee Engagement](#)  
[PDSA 6 - Inpatient Patient Satisfaction](#)  
[PDSA 7 - Outpatient Patient Satisfaction](#)  
[PDSA 8 - Medical Practice Patient Satisfaction](#)  
[PDSA 9 - Home Health Patient Satisfaction](#)  
[PDSA 10 - MIPS](#)

[PDSA 11 - IT Security Awareness Training](#)

[PDSA 12 - Operating Margin](#)

[PDSA 13 - Uncompensated Care](#)

12.2. Chief Financial Officer  
**Presenter:** Angela Hinnegan

118 - 119 12.3. Chief Nursing Officer  
**Presenter:** Dawn Johnson  
[Report](#)

120 - 123 12.4. Long Term Care Administrator / LTC Director  
**Presenter:** Barbara Bigelow /  
Rachael Kincaid  
[Report](#)

124 - 130 12.5. Quality Management Director  
**Presenter:** Susan Shover  
[Report](#)  
[2nd Qtr HCAHPS 2021](#)

131 12.6. Marketing / PR Director  
**Presenter:** Derotha Ferraro  
[Report](#)

132 12.7. Support Services Director  
**Presenter:** Scott Mullen  
[Report](#)

133 12.8. IT Director  
**Presenter:** James Bartilson  
[Report](#)

### 13. DISCUSSION

### 14. COMMENTS

(Announcements/Congratulations)

14.1. Chief Executive Officer

14.2. Board Members

### 15. INFORMATIONAL ITEMS

### 16. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

16.1. Credentialing

## **17. ADJOURNMENT**