



MINUTES

Board of Directors Meeting

6:00 PM - Wednesday, July 28, 2021

Virtual Meeting Only

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, July 28, 2021, at 6:00 PM, via Virtual Meeting Only.

1. CALL TO ORDER

The BOD went into Executive Session to discuss personnel and financial matters prior to the start of the regular meeting.

*****Into Executive Session – 5:15 p.m. *****

*****Out of Executive Session – 5:55 p.m. *****

*****Regular Session – 6:00 p.m. *****

President Kelly Cooper called the regular meeting to order at 6:00 p.m.

2. ROLL CALL

BOARD PRESENT: President Kelly Cooper, David Groesbeck, Matthew Hambrick, Secretary Melissa Jacobsen, Edson Knapp, Treasurer Walter Partridge, Bernadette Wilson, Beth Wythe, and CEO Ryan Smith

BOARD EXCUSED: Vice President Keriann Baker, Todd Boling, Julie Woodworth

STAFF PRESENT: Maura Jones, Executive Assistant, Dawn Johnson (CNO), Barbara Bigelow (LTC Administrator), Rachael Kincaid (LTC Director), Derotha Ferraro (Marketing/PR Director), Scott Mullen (Support Services Director), Jim Bartilson (IT Director)

ALSO PRESENT: Brooke Sanford, Jerome Sookraj

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

5. APPROVAL OF THE AGENDA

The agenda was approved as written.

David Groesbeck made a motion to approve the agenda as presented. Bernadette Wilson seconded the motion. Motion Carried.

6. APPROVAL OF THE CONSENT CALENDAR

Melissa Jacobsen, Secretary, read the consent calendar into the record.

- 6.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for June 23, 2021**
- 6.2. Consideration to Approve June 2021 Financials**
- 6.3. Consideration to Approve Critical Access Hospital Program Evaluation**
- 6.4. Consideration to Approve Board Policy SM-09 Board Terms and Officers as revised by the Governance Committee**
- 6.5. Consideration to Approve Revised Board Policy EMP-08 CEO Performance Evaluation as recommended by the Governance Committee**
- 6.6. Consideration to Approve Reviewed Finance Policies, F-03 Investment of Facility Funds, F-05 Operational Reserves, F-07 Pension Plan Investments, F-08 Board Member & CEO Travel, F-09 Capital Purchases, F-12 Approval and Adoption of Operating Budget, F-13 Finance Reports, F-14 Grant Applications with formatting changes only**
- 6.7. Consideration to Approve moving the September Board of Directors meeting to September 29, 2021**

Secretary Melissa Jacobsen made a motion to approve the consent calendar as presented. Beth Wythe seconded the motion. Motion Carried.

7. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Brooke Sanford, SPH employee in Acute Care, spoke. She voiced her opposition to mandatory vaccines, and stated she would leave employment with SPH if a vaccine mandate were put in place.

Jerome Sookraj, SPH employee in Radiology, entered a written comment in the chat box, as follows: "I work in radiology and want to 2nd Brooke's word. should be a choice, not mandatory. I also want to add that some vaccinated are having complications and some still get a covid and can past it on. I personally have dealt with patients that were vaccinated and have still tested positive. I respect the hospitals right to choose to make it mandatory but I have a lot of employees that will be looking for alternatives if this is implemented. thanks. Also, please thank everyone for the policies that have been implemented. I have followed them and have not gotten Covid while dealing with many of the positive patients."

8. PRESENTATIONS

There were no presentations.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

10.1. Consideration to Approve South Peninsula Hospital Board Resolution 2021-10, A Resolution Authorizing the Use of Operating Funds for Preliminary Master Facility Planning Project Management and Design

Ryan Smith, CEO, reported. We are exploring the options for master facility planning with the borough. We are creating an RFP to do analysis and work for our Master Facility Plan(MFP). This resolution provides the funding for the MFP process. We will take this as an FYI to the Service Area Board and KPB Assembly as well, and we will work closely with the borough to accomplish this.

Beth Wythe made a motion to approve South Peninsula Hospital Board Resolution 2021-10, A Resolution Authorizing the Use of Operating Funds for Preliminary Master Facility Planning Project Management and Design. Bernadette Wilson seconded the motion.

<i>Keriann Baker</i>	<i>Excused</i>
<i>Todd Boling</i>	<i>Excused</i>
<i>David Groesbeck</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Julie Woodworth</i>	<i>Excused</i>
<i>Beth Wythe</i>	<i>Yes</i>

Motion carried.

10.2. Consideration to Approve South Peninsula Hospital Board Resolution 2021-11, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Administration to Take Actions to De-Risk the South Peninsula Hospital Employees Pension Plan

Mr. Smith reported. He thanked Angela Hinnegan, CFO, and Walter Partridge for their work on this. He noted the pension plan has been fully funded and we feel it would be prudent to change the investment policy of the plan to take it from a riskier investments to safer investments to protect the fully funded status of the plan.

Discussion: Ms. Wythe asked if we take this action, we still continue monitoring that it stays at a fully funded status? Mr. Partridge responded that we would buy

instruments available in the market which allows us not to monitor anymore, because you've taken appropriate steps to eliminate risk. But you have to have cash on hand to buy all of those instruments. This is an opportunity to give Administration the approval to move forward without having to wait, if the opportunity presents itself. Mr. Groesbeck commended Mr. Partridge and Ms. Hinnegan for their work on this.

Secretary Melissa Jacobsen made a motion to Approve South Peninsula Hospital Board Resolution 2021-11, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Administration to Take Actions to De-Risk the South Peninsula Hospital Employees Pension Plan David Groesbeck seconded the motion.

<i>Keriann Baker</i>	<i>Excused</i>
<i>Todd Boling</i>	<i>Excused</i>
<i>David Groesbeck</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Julie Woodworth</i>	<i>Excused</i>
<i>Beth Wythe</i>	<i>Yes</i>

Motion carried.

10.3. Consideration to Approve Revision of Core Privileges in Family Medicine as recommended by the medical staff.

Mr. Smith reported. The medical staff office and Credentialing Committee have been working with The Greeley Company to develop privileges for physicians who only want outpatient privileges. We now have Family Practice physicians that practice only in the outpatient setting and our privileges have not reflected this. The new privileges allow them to select a different set of core privileges based on what they do.

Discussion: Ms. Cooper appreciates Credentialing Committee's work. She sits on the committee and is happy with the revisions. There was no further discussion.

Secretary Melissa Jacobsen made a motion to approve revision of Core Privileges in Family Medicine as recommended by the medical staff. David Groesbeck seconded the motion. Motion Carried.

11. REPORTS

11.1. BOD Committee: Finance

Mr. Partridge reported. The committee met last week and discussed the two resolutions that were brought before the board tonight. The Pension Committee

was invited to attend to discuss the pension-related resolution as well. Several finance policies were reviewed, as well as the monthly finances.

11.2. BOD Committee: Governance

The Governance Committee met last week. We reviewed the policies forwarded by the Finance Committee. Several of those were on the consent agenda tonight, and another is provided under Governance Report for initial review. Policy F-10 was revised by the Finance Committee to reflect the current reports reviewed by the committee.

11.3. BOD Committee: Education

As Ms. Woodworth, was not present, Mr. Smith reported. Mr. Orlikoff is still planning to come for the educational session on August 6th. He will be presenting in Fairbanks as well. The agenda will involve strategic planning, board recruitment, and others.

11.4. Chief of Staff

Dr. Landess was not present for open session, as he had to work in the Emergency Department.

11.5. Service Area Board Representative

There was no representative from the Service Area Board present.

12. ORGANIZATIONAL REPORTS

12.1. Chief Executive Officer

Mr. Smith reported that SPH started some dialogue today about COVID vaccinations. We have experienced an uptick in the number of positive cases in the community and an increase in COVID positive hospitalizations, due to the Delta variant. We are receiving some questions and feedback from Long Term Care residents and family in terms of what we're doing to protect the residents, specifically in regards to mandatory vaccinations for employees. In addition to some Alaska hospitals starting to mandate vaccines, we are seeing many professional societies calling for mandatory vaccinations for health care workers. We are starting to get those questions, so we have started the dialogue with our Infection Prevention group, our senior leaders, our employees and the Board, about the data would bring to the table to make the best decision. All we've done is started the dialogue. We appreciate the strong opinions on both sides of the debate. No decisions have been made, we are merely informing the board that we've started that discussion.

Stacy Froese has been hired as our new HR Director and she will be here next week. We met with representatives from AC staff to discuss the leadership structure and have decided to hire a clinical director and an operations director. We appreciate the participation of the staff in that decision. We're still working on a permanent replacement for the general surgeon position. We've been working on psychiatrist recruitment for two years and we had a candidate come for a site visit this week, which went very well.

The new balanced scorecard is provided in your packet, along with the PDSAs for those items where we are not meeting the targets. Our priorities have been around operationalizing the COVID events, which has pulled our focus from real-time measures, but there are some of these items that we're continuing to work hard on behind the scenes. Mr. Smith offered to speak to any items if the Board had questions.

Ms. Cooper thanked Mr. Smith for his transparency. She reiterated that the conversation about employee vaccinations was just beginning, and there were no immediate decisions on the table.

12.2. Chief Financial Officer

Mr. Smith reported. Ms. Hinnegan was unable to attend the meeting tonight. The preliminary draft June financials are in the packet. Final year end reports will be provided next month. Ms. Hermanson and Ms. Hinnegan are working with the auditors on closing the year. There were no questions for Mr. Smith or Mr. Partridge.

12.3. Chief Nursing Officer

Ms. Johnson acknowledged the hard work and extra work being done by the staff to care for the community during this increase in census.

12.4. Long Term Care Administrator / LTC Director

Ms. Bigelow reported we have 19 residents, as one passed away this week. A couple of admissions still pending. Second staff positive, so we've had to return to strict visitation rules. Discussion of vaccinations with families not be able to visit which is a tough conversation. Our vaccination rate is 52%, which is the lowest in the state.

12.5. Quality Management Director

Ms. Shover was on vacation, so not present at the meeting. Her written report was provided in the packet.

12.6. Marketing / PR Director

Ms. Ferraro had nothing to add to her written report.

12.7. Support Services Director

Mr. Mullen thanked the Board for approving the funding for Master Facilities Planning. He had nothing else to add to his written report.

12.8. IT Director

Mr. Bartilson had nothing to add to his written report.

13. DISCUSSION

14. COMMENTS

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith once again thanked the staff for their hard work with the high patient census and high volumes throughout departments. Everyone has been working together very well.

14.2. Board Members

Melissa Jacobsen thanked hospital staff, and acknowledged their job cannot be easy. She appreciates the hospital staff and the leadership reports.

Walter Partridge thanked the hospital staff for their hard work.

David Groesbeck expressed awe over the dedication of SPH staff from nursing to dietary to administration to the medical staff.

Matthew Hambrick echoed everyone's sentiments.

Dr. Edson Knapp is impressed with Mr. Smith's transparency. He takes live questions from employees during employee forums and handles them with sensitivity, creating comfort and reassurance that we are headed in the right direction, and we are thankful for that.

Bernadette Wilson thanked the staff, and Mr. Smith for his leadership.

Beth Wythe thanked the SPH staff and their families, as the hard work and long hours impact the people they live with. She asked the community recognize that vaccination does not make folks bullet proof, and caution is still necessary.

Kelly Cooper echoed the gratitude to staff. She added she was grateful to staff for voicing their opinions.

15. INFORMATIONAL ITEMS

Board members were registered for the ASHNHA Conference in September if they requested to be included. If you did not receive a confirmation, please reach out to Ms. Jones.

Board work session scheduled for August 6th for the full day.

16. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

16.1. Credentialing

After review of the applicants' files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:

Reappointment

Yi Mao, MD; Neurology/Telestroke; Telemedicine

Alan Skolnick, MD; Cardiology/Echo Interp; Courtesy Staff

Christina Logan, CRNA; Anesthesia; Courtesy Staff

Reappointment

Yi Mao, MD; Neurology/Telestroke; Telemedicine
Alan Skolnick, MD; Cardiology/Echo Interp; Courtesy Staff
Christina Logan, CRNA; Anesthesia; Courtesy Staff
Miranda Marsh, CRNA; Anesthesia; Active Staff

Appointment

Kinjal Desai, MD; Neurology/Telestroke; Telemedicine
Hisam Goueli, MD; Psychiatry/Telepsych; Telemedicine
David Giammar, MD; General Surgery; Courtesy Staff

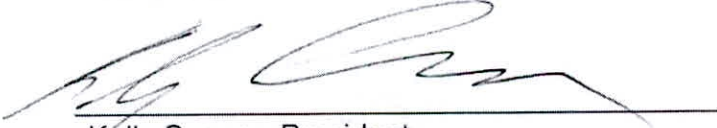
Beth Wythe seconded the motion. The motion carried.

17. ADJOURNMENT

Respectfully Submitted,


Maura Jones, Executive Assistant

Accepted:


Kelly Cooper, President

Minutes Approved: August 25, 2021


Melissa Jacobsen, Secretary