

MINUTES

Board of Directors Meeting

6:00 PM - Wednesday, September 29, 2021
Virtual Meeting Only

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, September 29, 2021, at 6:00 PM, via Zoom.

1. CALL TO ORDER

The BOD went into Executive Session to discuss personnel and financial matters prior to the start of the regular meeting. Executive Session started at 5:15pm and concluded at 5:53pm.

President Kelly Cooper called the regular meeting to order at 6:00 p.m.

2. ROLL CALL

BOARD PRESENT: Kelly Cooper, Keriann Baker, Todd Boling, David Groesbeck, Melissa Jacobsen, Edson Knapp, Vice President Walter Partridge, Bernadette Wilson, Julie Woodworth, Beth Wythe, and CEO Ryan Smith

BOARD EXCUSED: Matthew Hambrick

2.1. A quorum was present.

3. REFLECT ON LIVING OUR VALUES

3.1. Patient Message

Community member Pat McBride and his wife Deborah call into the Board meeting to express their appreciation for the hospital and its staff. Mr. McBride is a complicated patient, but had a successful surgery at SPH with Dr. Boling. The McBrides thanked the nurses, CNAs and other staff members. They particularly thanked Peggy Frazier, Carrie Bosick, Jean Kuipers, Lizzie Byrd, Britt Milne, Priscilla Estill, Mikel & the RT team, Dr. Godfrey and the ED staff and Fidoysia Reutov. They also thanked Dr. Boling for his exceptional surgical skill with a difficult case.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

Ms. Cooper welcomed members of the public. She noted there would be a time for public comment at both the beginning and the end of the meeting.

5. APPROVAL OF THE AGENDA

David Groesbeck made a motion to approve the agenda Bernadette Wilson seconded the motion. Motion Carried.

6. APPROVAL OF THE CONSENT CALENDAR

Ms. Jacobsen read the consent calendar into the record.

- 6.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for August 25, 2021.**
- 6.2. Consideration to Approve August 2021 Financials**
- 6.3. Consideration to Approve Long Term Care Facility Assessment 2021-2022**
- 6.4. Consideration to Approve revised policy SM-08 Committee Responsibilities as recommended by the Governance Committee**
- 6.5. Consideration to Approve Board Policies SM-10 Board Orientation and Continuing Education, SM-12 Board Member Stipends, EMP-07 Use of Hospital Facilities & Equipment, F-15 New Service Approval & Service Elimination, F-16 Budget Modifications and F-17 Discretionary Contributions with no revisions other than formatting changes.**

Melissa Jacobsen made a motion to approve the consent calendar as read. David Groesbeck seconded the motion. Motion Carried.

7. PUBLIC COMMENTS

Brooke Sanford, SPH employee, made a comment. She asked why the change was made from merit bonuses to double pay for overtime. Mr. Smith explained it was an effort to treat everyone equally for going above-and-beyond instead of leaving it up to individual managers and supervisors.

8. PRESENTATIONS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1. Consideration to Approve Medical Staff Bylaws Amendment to Allow Ranked Choice Voting in Medical Staff Elections

Mr. Smith reported. The proposed change in the medical staff bylaws, which was approved by the medical staff at their most recent meeting, allows for ranked choice voting during medical staff officer elections, which will be more efficient than the current process.

Beth Wythe made a motion to approve Medical Staff Bylaws Amendment to Allow Ranked Choice Voting in Medical Staff Elections Keriann Baker seconded the motion. Motion Carried.

10.2. Consideration to Approve SPH Resolution 2021-15, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Bank Account Signers

Mr. Smith reported. This resolution will update the hospital bank account signers to reflect the new HR Director, Stacy Froese. Mr. Partridge added that the resolution was reviewed in Finance Committee.

David Groesbeck made a motion to approve SPH Resolution 2021-15, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Bank Account Signers Julie Woodworth seconded the motion. Motion Carried.

11. REPORTS

11.1. BOD Committee: Finance

Mr. Partridge reported. The Finance Committee met last week and went over the financial reports for August. It was a record month in terms of revenue and deductions and expenses. We met our objections for margin. We're keeping an eye on A/R days. The large amount of revenue comes with a lot of work. We also discussed where we are in terms of booking the end of FY21, and discussed the resolution on bank account signers.

11.2. CEO Report / Balanced Scorecard

Mr. Smith reported. The Balanced scorecard was provided in the packet, as well as PDSAs in any areas where we are not reaching our goal. There has been an increase in patient volumes due the recent COVID surge, which has placed a burden on the system and all our staff. There have been no downturns in the patient census. The State of Alaska is 5x the national average in Daily Case Averages. The state is working on doing state daily huddle through mid-October. The state may be providing additional staff for hospitals in Alaska. SPH has hired a psychiatrist, Dr. Lucy Fisher, who is currently in Anchorage. We're holding several interviews for the general surgeon position. We had an informal conference last week in response to the OSHA investigation held in April. We are working through bids for our Master Facility Planning process with the borough in response to the RFP. Congratulations to Emilie Otis, PTA, for winning the Outstanding Frontline Staff award through the ASHNHA Patient Safety and Quality Awards. Dr. Tuomi was also recognized for her outstanding work this year. Mr. Smith gave a sincere thank you to all of the staff taking care of high acuity patients.

11.3. BOD Committee: Governance

Ms. Wythe reported. The Governance Committee is nearly done with policy work. She thanked the Finance and Quality committees for doing a first review of their policies. Several Quality policies were provided for a first review in the board packet - please let us know if you have any feedback. Board members should have received a questionnaire about their areas of interest in 2022, so please return those if you have not. The committee is also looking at the possible restructure of Board meetings, so if you have any thoughts, please

send them via email to Ms. Wythe. Bylaws review will also be done at the end of the year.

11.4. BOD Committee: Education

Ms. Woodworth reported. Last month the board held a work session with Jamie Orlikoff. The education committee will meet again before the next Board meeting.

11.5. Service Area Board Representative

Roberta Highland reported for the Service Area Board. There have been some changes in membership on the SAB. Doris Cabana resigned in July. Jacque Lenew and Will Runnoe decided not to run for their seats again. They will all be missed on the board, but we will be welcoming three new members in October. She expressed the Service Area Board's appreciation for all of the staff at the hospital.

12. DISCUSSION

13. COMMENTS

(Announcements/Congratulations)

13.1. Chief Executive Officer

Mr. Smith thanked the McBrides for being willing to tell their story. He will pass along their thanks to the staff. He congratulated Emilie Otis and Dr. Tuomi. He also congratulated Dr. Christy Martinez on a great interview of the Top of the World radio show.

13.2. Board Members

Dr. Boling thanked the McBrides for sharing their story and to the whole crew of staff who support the hospital.

Ms. Baker had to sign off the call early.

Ms. Wilson congratulated the winners of the ASHNHA Patient Safety and Quality Awards. She congratulated Dr. Martinez on her radio appearance and thanked the McBrides for sharing.

Mr. Groesbeck echoed the comments of the other board members.

Ms. Woodworth thanked everyone for the great meeting. She congratulated Emilie Otis and Dr. Tuomi. She also expressed appreciation to the McBrides and thanked Dr. Boling and his care team. She was impressed with all of the staff who do their work with compassion and a smile.

MS. Jacobsen echoed the above comments. She echoed the appreciation to the staff members.

Ms. Wythe echoed the other comments. She appreciated the McBrides for sharing their story, as the employees deserve all the accolades. She thanked the outgoing Service Area Board members for their time. Ms. Wythe encouraged everyone to watch the video of the ASHNHA Patient Safety and Quality Awards as their was a tribute to all health care workers included.

Mr. Partridge agreed that employees in all areas of the hospital were doing their best, reassuring patients, looking at all the details and showing remarkable compassion. He is both amazed and grateful.

Ms. Cooper echoed the comments above. She is glad the board and leadership understand that every person matters. She thanked the McBrides for being willing to share.

14. INFORMATIONAL ITEMS

15. PUBLIC COMMENTS

There were no additional public comments.

16. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

16.1. Credentialing

After review of the applicants' files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:

Appointment

Eric Anding, MD; Cardiology/Echo Interp.; Courtesy Staff
Axia Espinoza Morales, MD; Neurology/Telestroke; Telemedicine
Robert Jackson, MD; Neurology/Telestroke; Telemedicine
James Jordan, MD; Neurology/Telestroke; Telemedicine
Hanbing Wang, MD; Neurology/Telestroke; Telemedicine

Reappointment

Pawani Sachar, MD; Neurology/Telestroke; Telemedicine
William Bell, MD; Family Medicine; Active Staff

David Groesbeck seconded the motion. The motion carried.

17. ADJOURNMENT

The meeting was adjourned at 6:56pm.

Secretary Melissa Jacobsen made a motion to adjourn. Julie Woodworth seconded the motion. Motion Carried.

Respectfully Submitted,

Accepted:

Maura Jones, Executive Assistant

Kelly Cooper, President

Minutes Approved: 10/27/21

Melissa Jacobsen, Secretary