

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, March 23, 2022, at 6:00 PM, in SPH conference rooms 1 & 2 and via Zoom.

**1. CALL TO ORDER**

**The BOD went into Executive Session at 5:00pm to discuss personnel and financial matters prior to the start of the regular meeting. Executive Session was adjourned at 5:55pm.**

**President Kelly Cooper called the regular meeting to order at 6:00 p.m.**

**2. ROLL CALL**

**BOARD PRESENT:** President Kelly Cooper, Keriann Baker, Todd Boling, Matthew Hambrick, Vice President Melissa Jacobsen, Edson Knapp, Treasurer Walter Partridge, Aaron Weisser, Secretary Julie Woodworth, Beth Wythe, and CEO Ryan Smith. Bernadette Wilson was present for part of the meeting.

**BOARD EXCUSED:**

**ALSO PRESENT:** Angela Hinnegan, CFO; Derotha Ferraro, Marketing/PR Director; Maura Jones, Executive Assistant  
*\*Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

**2.1. A quorum was present.**

**3. REFLECT ON LIVING OUR VALUES**

Derotha Ferraro, Marketing Director, shared a letter to the editor in the Homer News from a community member, thanking South Peninsula Hospital and the Home Health department in particular for their compassionate care at a family member's end of life. She also spoke about a recent leadership training, where five new managers were welcomed and there was a lot of open dialogue about our values as leaders.

**4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS**

**4.1. Rules for Participating in a Public Meeting**

The rules were included in the packet.

**5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no public comments.

**6. APPROVAL OF THE AGENDA**

*Julie Woodworth made a motion to approve the agenda. Melissa Jacobsen seconded the motion. Motion Carried.*

**7. APPROVAL OF THE CONSENT CALENDAR**

Ms. Woodworth read the consent calendar into the minutes.

**7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for February 23, 2022.**

**7.2. Consideration to Approve the February FY22 Financials**

*Julie Woodworth made a motion to approve the consent calendar as read. Keriann Baker seconded the motion. Motion Carried.*

**8. PRESENTATIONS**

There were no scheduled presentations.

**9. UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**10. NEW BUSINESS**

**10.1. Consideration to Approve SPH Board Resolution 2022-04, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Replace its Pulmonary Function Diagnostic Equipment in FY22**

Staff Report by Angela Hinnegan, CFO. The pulmonary function diagnostic equipment was included in the FY23 capital budget, however we have now learned the machine cannot be maintained past May, and there is a 90 timeframe for purchase. We brought this request to the Service Area Board (SAB) last week and they approved, pending the Operating Board approval.

Discussion: Mr. Partridge noted the Finance Committee reviewed and approved this resolution in their meeting last week. Ms. Baker thanked the SAB for their support.

*Walter Partridge made a motion to approve SPH Board Resolution 2022-04, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Replace its Pulmonary Function Diagnostic Equipment in FY22. Edson Knapp seconded the motion. Motion Carried.*

*There was a roll call vote:*

*Melissa Jacobsen Yes*

*Julie Woodworth Yes*

*Walter Partridge Yes*

*Keriann Baker Yes*

*Todd Boling Yes*

*Matthew Hambrick Yes*

Edson Knapp Yes  
Aaron Weisser Yes  
Bernadette Wilson Yes  
Beth Wythe Yes  
Kelly Cooper Yes

**10.2. Consideration to Approve SPH Board Resolution 2022-05, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Support Phase 1, Security Project Expenditures**

Staff Report by Angela Hinnegan. This is an effort to be more fiscally responsible. We have excess unobligated funds available, and this is a project we were planning to do with operating funds, but we have decided to request the unobligated service area funds. This resolution also went to the Service Area Board at their meeting last week.

Discussion: Mr. Partridge added that the Finance Committee reviewed and approved this resolution at their meeting last week. Mr. Weisser asked if there were additional phases to the security project. Ms. Hinnegan informed him there are - the project was broken into pieces and each piece will be brought to the board.

*Vice President Melissa Jacobsen made a motion to approve SPH Board Resolution 2022-05, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Support Phase 1, Security Project Expenditures Edson Knapp seconded the motion. Motion Carried.*

*There was a roll call vote:*

Melissa Jacobsen Yes  
Julie Woodworth Yes  
Walter Partridge Yes  
Keriann Baker Yes  
Todd Boling Yes  
Matthew Hambrick Yes  
Edson Knapp Yes  
Aaron Weisser Yes  
Bernadette Wilson Excused  
Beth Wythe Yes  
Kelly Cooper Yes

**10.3. Consideration to Approve SPH Board Resolution 2022-06, A Resolution Approving the Request of Cash from the Plant/Equipment Replacement and Expansion Fund to Supplement Operating Cash on Hand as of February 28, 2022**

Staff Report by Angela Hinnegan. The operating cash dropped to 70 days cash on hand at the end of February, so we are requesting funds from the Plant/Equipment Replacement and Expansion Fund (PREF) in order to bring us

back up to 90 days cash on hand. If we are back over 90 days cash by the end of the quarter, those funds would be transferred back to the PREF.

Discussion: Mr. Partridge noted that the Finance Committee reviewed and approved this resolution at the meeting last week. Mr. Weisser asked if there was a cap on the PREF, and there is not.

*Vice President Melissa Jacobsen made a motion to approve SPH Board Resolution 2022-06, A Resolution Approving the Request of Cash from the Plant/Equipment Replacement and Expansion Fund to Supplement Operating Cash on Hand as of February 28, 2022 Keriann Baker seconded the motion. Motion Carried.*

*There was a roll call vote:*

<i>Melissa Jacobsen</i>	<i>Yes</i>
<i>Julie Woodworth</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Keriann Baker</i>	<i>Yes</i>
<i>Todd Boling</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Aaron Weisser</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Excused</i>
<i>Beth Wythe</i>	<i>Yes</i>
<i>Kelly Cooper</i>	<i>Yes</i>

## 11. REPORTS

### 11.1. Chief Executive Officer

Ryan Smith, CEO, reported. The balanced scorecard was provided in the packet, and is unchanged from last month. He congratulated Joelle Burdick on her new position as OB Director. Jane Nollar has been serving as the interim Acute Care Director and doing an excellent job. We are currently interviewing for the CNO position, and Rachael Kincaid has been doing an great job as the interim. He thanked the Service Area Board for their March meeting and for the budget approval. We've started the process of Master Facility Planning, and will have architects at the facility for a site visit in April.

### 11.2. BOD Committee: Finance

Walter Partridge reported. The Finance Committee met last week and reviewed the three resolutions on the agenda today. We went through the February finances. The team has a solid plan for the finances, but have not had time to see results. He reminded the board that any board member is welcome to attend the finance committee meetings to hear a deeper dive into the finances.

### 11.3. BOD Committee: Education

Melissa Jacobsen reported. The committee met on March 15th and had a demonstration from iProtean for a board education software platform. The new version is more streamlined and user-friendly, with new and updated content.

Staff will get a quote and we'll bring that to the next meeting. We also talked a little about planning for our retreat. We're looking at dates and potential speakers.

**11.4. BOD Committee: Governance**

Aaron Weisser reported. The Governance Committee hasn't met yet, however the CEO Evaluation committee has been meeting, and has another meeting planned for next week.

**11.5. Service Area Board Representative**

Helen Armstrong reported for the Service Area Board. On March 10th, the SAB discussed the three resolutions on the agenda today and passed all three. The board also had a training with the borough, which was helpful and informative. They now have a power point to help train new members. They are also fine tuning the member manual and developing a manual for the chair. Ms. Cooper thanked Ms. Armstrong for organizing the training, as it was helpful for all parties.

**12. DISCUSSION**

There were no additional discussion items.

**13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no public comments.

**14. COMMENTS FROM THE BOARD**  
(Announcements/Congratulations)

**14.1. Chief Executive Officer**

Mr. Smith had no additional comments.

**14.2. Board Members**

Melissa Jacobsen thanked the Service Area Board for all the work they do. She thanked the board for a great meeting. She added that dinner was delicious.

Julie Woodworth and Walter Partridge echoed Ms. Jacobsen's sentiments. Kerriann Baker and Matthew Hambrick had nothing to add.

Todd Boling commented it was nice to be in the same room, and to be able to refocus on what we were doing before COVID hit. He is glad to have new surgeons Dr. Nathan Kincaid and Dr. Kurt Mentzer on board. Edson Knapp agreed it was nice to meet in person.

Aaron Weisser mentioned that Lucy Fisher, the new psychiatrist, is "our new superhero for Homer."

Bernadette Wilson had to leave the meeting early.

Kelly Cooper encouraged board members to attend the retreat.

**15. INFORMATIONAL ITEMS**

There were no informational items.

**16. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)**

No additional executive session was needed.

**17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION**

**17.1. Credentialing**

*After review of the applicants' files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:*

Appointment

Kevin Kollins, MD; Pediatric Cardiology; Courtesy Staff  
Mohammad Hirzallah, MD; Neurology/Telestroke; Telemedicine  
Cory Noel, MD; Pediatric Cardiology; Courtesy Staff

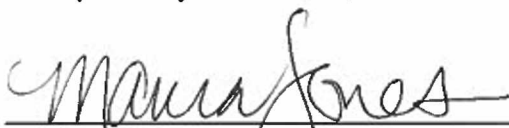
Reappointment

John Finley, MD; Cardiology; Courtesy Staff  
Seth Krauss, MD; Cardiology; Courtesy Staff  
Kim Madden, DO; Neurology/IONM; Courtesy Staff  
William Mayer, MD; Cardiology; Courtesy Staff  
Suneet Purohit, MD; Cardiology; Courtesy Staff  
Helen Zhang, MD; Psychiatry/Telepsych; Telemedicine

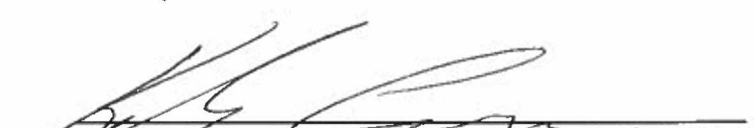
**18. ADJOURNMENT**

The meeting was adjourned at 6:33pm.

Respectfully Submitted,

  
\_\_\_\_\_  
Maura Jones, Executive Assistant

Accepted:

  
\_\_\_\_\_  
Kelly Cooper, President

Minutes Approved: April 27, 2022

  
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Julie Woodworth, Secretary