



MINUTES
Board of Directors Meeting
6:00 PM - Wednesday, April 27, 2022
Conference Rooms 1 & 2 / Zoom

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, April 27, 2022, at 6:00 PM, in Conference Rooms 1 & 2 and via Zoom.

1. CALL TO ORDER

The BOD went into Executive Session at 5:15pm to discuss personnel and financial matters prior to the start of the regular meeting. Executive Session was adjourned at 5:55pm.

President Kelly Cooper called the regular meeting to order at 6:00 p.m.

2. ROLL CALL

BOARD PRESENT: President Kelly Cooper, Keriann Baker, Todd Boling, Melissa Jacobsen, Walter Partridge, Aaron Weisser, Bernadette Wilson, Julie Woodworth, Beth Wythe, and CEO Ryan Smith

BOARD EXCUSED: Edson Knapp, Matthew Hambrick

ALSO PRESENT: Angela Hinnegan, CFO; Derotha Ferraro, Marketing Director; Maura Jones, Executive Assistant

**Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Ms. Ferraro read an In Memoriam statement from the Alaska Legislature for Dr. Kenneth Hahn, who served on South Peninsula Hospital's medical staff for 20 years.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

Ms. Cooper noted the Rules for Participating in a Public Meeting were provided in the meeting packet.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Julie Woodworth made a motion to approve the agenda as written. Melissa Jacobsen seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Ms. Woodworth read the consent calendar into the record.

7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for March 23, 2022

7.2. Consideration to Approve March 2022 Financials

7.3. Consideration to Approve SPH Board Resolution 2022-07, A Resolution of the South Peninsula Hospital Board of Directors Authorizing the CFO to Sign, File and Submit the IRS Form 990

Julie Woodworth made a motion to approve the consent calendar as read. Melissa Jacobsen seconded the motion. Motion Carried.

8. PRESENTATIONS

There were no scheduled presentations.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

10.1. Consideration to Approve SPH Board Resolution 2022-08, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Support Replacement of Domestic Water Tank

Staff Report by Angela Hinnegan, CFO. This resolution is requesting funds to replace an old hot water tank at end-of-life that needs to be replaced before we can move forward with the HVAC project. We have additional funds available in unobligated service area funds, so we are asking the Service Area Board to approve the unobligated funds to pay for this hot water tank replacement.

Mr. Partridge added the Finance Committee reviewed this in detail and recommends approving the resolution. There was no additional discussion.

Julie Woodworth made a motion to Approve SPH Board Resolution 2022-08, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Support Replacement of Domestic Water Tank. Kerriann Baker seconded the motion. Motion Carried.

Results of the Roll Call Vote:

Melissa Jacobsen Yes

Julie Woodworth Yes

<i>Walter Partridge</i>	Yes
<i>Keriann Baker</i>	Yes
<i>Todd Boling</i>	Yes
<i>Aaron Weisser</i>	Yes
<i>Bernadette Wilson</i>	Yes
<i>Beth Wythe</i>	Yes
<i>Kelly Cooper</i>	Yes

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO reported to the board. He reviewed the Balanced Scorecard in detail, as it has been updated this month. He highlighted the work on sepsis and moving to a real-time, fail-safe process in order to be successful in this area. Rachael Kincaid, int. CNO and Jane Nollar, Acute Care Director, are working with the Quality Management department to put new processes in place. Ms. Cooper requested an update on this measure next month. Mr. Smith shared a few other updates, including the hiring of a new family medicine physician, Dr. Joe Llenos, who will be joining the team on August 15th, continued work on the hospitalist program, and working with the State of Alaska on the Medicaid project.

11.2. BOD Committee: Finance

Walter Partridge, Finance Committee Chair, reported. This month the committee met and reviewed the IRS Form 990. He commended Anna Hermanson and her team for their work on it. Revenue for March was very good, driven by a census increase. Long Term Care is back up to 22 residents. OB had a record month for births. The Patient Financial Service team did strong work in bringing down the AR days.

11.3. BOD Committee: Education

Melissa Jacobsen, Education Chair, reported. At the March meeting, the committee heard a presentation from a board education platform, iProtean. The company has changed a lot since the board used it previously. There are several options for purchase. The committee is proposing to enter into a one year agreement to see if the board finds it useful before making a longer commitment. The board discussed their experiences with the program. Ms. Cooper asked the Education Committee to bring their recommendation to the Finance Committee, and bring it forth to the full Board for a formal vote.

11.4. BOD Committee: CEO Evaluation

Keriann Baker, chair of the committee, reported. She included the timeline for CEO Evaluations going forward, for the board's reference. All of the data collected by the committee has been given to Ms. Cooper and she will meet with Mr. Smith and follow up and the next meeting.

11.5. Service Area Board Representative

Amber Cabana reported on behalf of the Service Area Board. The board met on the 14th. Willy Dunne and Kathryn Ault shared their experience at the AHA Healthcare Leadership Conference. Mr. Dunne also gave an update on opioid settlement funding, and on Master Facility Planning for the hospital.

12. DISCUSSION

12.1. Board of Directors Work Session

Ms. Cooper shared that the Board is planning a work session for the fall, and is looking for suggestions on what should be included. The board agreed that a speaker or facilitator is ideal. Board members mentioned cyber security as a possible topic, as well as "top 10 things staff members don't want to tell their board". Please send any further ideas to Ms. Cooper.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith thanked Maura Jones and Nyla Lightcap in the Administration office for their hard work, as it is Administrative Professionals Day. He also congratulated Anna Hermanson and the finance team on the beautiful IRS Form 990.

14.2. Board Members

Ms. Jacobsen thanked the group for the education feedback and for a good meeting.

Ms. Woodworth, Ms. Wilson, Ms. Cooper and Ms. Wythe had no comments.

Mr. Partridge thanked leadership for their departmental reports.

Ms. Baker congratulated Ms. Ferraro for winning the Haven House's Women of Distinction award, "Woman of Wisdom".

Mr. Weisser thanked the dietary department for the delicious dinner.

15. INFORMATIONAL ITEMS

There were none.

16. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

16.1. Credentialing

After review of the applicants' files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:

Appointments (Telemed/Telehealth*)

- Duerinckx, Andre MD Radiology/vRad Telemedicine
- Greensweig, Tobin MD Critical Care/eICU Telemedicine
- Jimenez, Guillermo MD Radiology/vRad Telemedicine
- Kujak, Jennifer MD Radiology/vRad Telemedicine
- Van Sanford, Carson MD Neurology/telestroke Telemedicine

Reappointments (Telemed/Telehealth*)

- Bhattacharya, Pratik MD Neurology/telestroke Telemedicine
- Salyers, Laura MD Psychiatry/telep

17. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)

The board adjourned to Executive Session at 7:15pm.


18. ADJOURNMENT

The board exited Executive Session at 8:00pm and adjourned.

Respectfully Submitted,

Accepted:


Maura Jones, Executive Assistant


Kelly Cooper, President

Minutes Approved: May 25, 2022



Julie Woodworth, Secretary