



**MINUTES**  
**Board of Directors Meeting**  
6:00 PM - Wednesday, May 25, 2022  
CR 1 & 2 or Zoom

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, May 25, 2022, at 6:00 PM, in conference rooms 1 & 2 and via Zoom.

**1. CALL TO ORDER**

**The BOD went into Executive Session at 5:00pm to discuss personnel and financial matters prior to the start of the regular meeting. Executive Session was adjourned at 5:55pm.**

**President Kelly Cooper called the regular meeting to order at 6:01pm.**

**2. ROLL CALL**

**BOARD PRESENT:** Kelly Cooper, Todd Boling, Matthew Hambrick, Edson Knapp, Walter Partridge, Aaron Weisser, and CEO Ryan Smith

**BOARD EXCUSED:** Keriann Baker, Melissa Jacobsen, Julie Woodworth, Bernadette Wilson and Beth Wythe

**ALSO PRESENT:** Derotha Ferraro, PR/Marketing Director; Willy Dunne, Service Area Board Representative; Maura Jones, Executive Assistant

*\*Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

**2.1. A quorum was present.**

**3. REFLECT ON LIVING OUR VALUES**

Derotha Ferraro, Marketing Director, told a Living Our Values story about a patient with Medicaid whose out-of-state medical travel was interrupted by unforeseen circumstances. Staff stayed late, working to get flights adjusted and the patient boarded. Through each new hurdle, staff members helped the patient navigate the travel, working with Medicaid and even putting a hotel room on a personal credit card. These kinds of unplanned events are really difficult for patients who are already scared, nervous, and entering a new world of unknown in terms of their healthcare when they are sent to specialists outside Alaska. Having a dedicated home healthcare team supporting you is really important. By living by the SPH mission, vision and values, we turned this patients chaos into a positive experience.

**4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS**

**4.1. Rules for Participating in a Public Meeting**

**5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no comments from the audience.

**6. APPROVAL OF THE AGENDA**

*Matthew Hambrick made a motion to approve the agenda Treasurer Walter Partridge seconded the motion. Motion Carried.*

**7. APPROVAL OF THE CONSENT CALENDAR**

Maura Jones, Executive Assistant, read the consent calendar into the record.

- 7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for April 27, 2022.**
- 7.2. Consideration to Approve April FY22 Financials**
- 7.3. Consideration to Approve South Peninsula Hospital Policy LTC-147, Long Term Care Infection Prevention & Control Program, as recommended by Hospital Administration and the Medical Staff**
- 7.4. Consideration to Approve SPH Policy HW-278 Tuberculosis Exposure and Control Plan as recommended by the Infection Prevention/Employee Health Departments and Medical Staff.**
- 7.5. Consideration to Approve SPH Policy HW-269, Infection Prevention Plan as recommended by Hospital Administration and the Medical Staff.**
- 7.6. Consideration to Approve the Revised South Peninsula Hospital and Long Term Care Facility Quality Plan and Long Term Care QAPI Plan for 2022-2023, as recommended by the Patient Centered Care Quality Committee and Medical Staff.**

*Walter Partridge made a motion to approve the consent calendar as read. Matthew Hambrick seconded the motion. Motion Carried.*

**8. PRESENTATIONS**

**8.1. Ongoing Discussion Between City of Homer and Borough Regarding Land Swap**

This presentation was postponed, as Mr. Chesley was ill and unable to attend the meeting.

**9. UNFINISHED BUSINESS**

- 9.1. Consideration to Approve Amended SPH Resolution 2022-08, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Support Replacement of Domestic Water Tank, Adjusting the Total Amount for the Project to \$389,491.**

Staff Report by Ryan Smith, CEO: This resolution is requesting funds to replace the water tank for this side of the building. A similar resolution was brought last month, but this updated resolution is for an adjusted amount.

Discussion: Mr. Partridge added that the resolution was reviewed in Finance Committee last week. This resolution was approved by the Board in April, however a separate proposal was being developed by the borough, and their projected cost was \$25k higher due to program management fees. This amended resolution takes into account the additional \$25k included in the borough's proposal.

*Walter Partridge made a motion to approve amended SPH Resolution 2022-08, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of Unobligated Service Area Funds to Support Replacement of Domestic Water Tank, Adjusting the Total Amount for the Project to \$389,491. Matthew Hambrick seconded the motion. Motion Carried.*

*Results of the Roll Call Vote:*

|                          |                |
|--------------------------|----------------|
| <i>Keriann Baker</i>     | <i>Excused</i> |
| <i>Todd Boling</i>       | <i>Yes</i>     |
| <i>Aaron Weisser</i>     | <i>Yes</i>     |
| <i>Matthew Hambrick</i>  | <i>Yes</i>     |
| <i>Melissa Jacobsen</i>  | <i>Excused</i> |
| <i>Edson Knapp</i>       | <i>Yes</i>     |
| <i>Walter Partridge</i>  | <i>Yes</i>     |
| <i>Bernadette Wilson</i> | <i>Excused</i> |
| <i>Julie Woodworth</i>   | <i>Excused</i> |
| <i>Beth Wythe</i>        | <i>Excused</i> |
| <i>Kelly Cooper</i>      | <i>Yes</i>     |

**10. NEW BUSINESS**

**10.1. Consideration To Approve SPH Resolution 2022-09, A Resolution of the South Peninsula Hospital Board of Directors Approving the Fiscal Year 2023 Operating Budget**

Staff Report by Ryan Smith: The 2023 Operating Budget is provided in your packet. This was approved by the Finance Committee last week. He thanked Angela Hinnegan, CFO and Anna Hermanson, Finance Director for all their hard work on the budget.

*Walter Partridge made a motion to approve SPH Resolution 2022-09, A Resolution of the South Peninsula Hospital Board of Directors Approving the Fiscal Year 2023 Operating Budget Edson Knapp seconded the motion. Motion Carried.*

*Results of the Roll Call Vote:*

|                      |                |
|----------------------|----------------|
| <i>Keriann Baker</i> | <i>Excused</i> |
| <i>Todd Boling</i>   | <i>Yes</i>     |
| <i>Aaron Weisser</i> | <i>Yes</i>     |

*Matthew Hambrick* Yes  
*Melissa Jacobsen* Excused  
*Edson Knapp* Yes  
*Walter Partridge* Yes  
*Bernadette Wilson* Excused  
*Julie Woodworth* Excused  
*Beth Wythe* Excused  
*Kelly Cooper* Yes

## **11. REPORTS**

### **11.1. Chief Executive Officer**

Ryan Smith, CEO, reported. We are in the final stages of interviewing for the CNO position, and should be able to make an announcement by next week. Master Facility Planning continues, and Architects Alaska is working with us to develop options. Quarterly report to the borough assembly on May 17th went very well. Dr. Knapp noted that he would like to see a cyber security presentation in the future.

### **11.2. BOD Committee: Pension**

Walter Partridge, Pension Committee Chair, reported. Pension met last week. Went over the reports. No action items. Reviewed regular reports, and a new one voluntary 403b. After a quarter and a half of the new manager it's a little early to start talking about changing anything. In general all of the plans followed the market. The market was done, unfortunately. Second quarter likely won't be better. DBP has been moved to 50/50 which is a good thing.

### **11.3. BOD Committee: Finance**

Walter Partridge, Finance Committee Chair, reported. Finance met last week. We discussed those two resolutions. Anna and the rest of the group and the entire hospital team building this 2023 budget is a huge effort. If you read the report it's evident they spend a good deal of time and did a great job. Revenue pretty good but expenses are still high. Signs that recovery plan is working, but it'll take time. AR is down, so that's good. It was a negative margin. Still working on it.

### **11.4. BOD Committee: Education**

Melissa Jacobsen was not present so there was no education report.

### **11.5. Service Area Board Representative**

Willy Dunne reported on behalf of the Service Area Board (SAB). The SAB met May 12th, had a presentation by Ken Castner on the concept of a land trade between the City of Homer and Kenai Peninsula Borough regarding the land the City owns under the hospital here. There was also an update on the Master Facility Planning process. Had some discussions, looking forward for the next meeting. There was also discussion around a borough ordinance

introduced in early May, having to do with opioid settlement funds, which the SAB was very interested in.

**12. DISCUSSION**

There was no additional discussion.

**13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

Mr. Dunne spoke on behalf of the All Things Addiction Coalition, which has its quarterly meeting today. It is funded through a grant through the hospital. The name will be changing to something more focused on solutions than problems.

**14. COMMENTS FROM THE BOARD**

(Announcements/Congratulations)

**14.1. Chief Executive Officer**

Mr. Smith had no additional comments.

**14.2. Board Members**

Edson Knapp, MD feels like the hospital has settled into a rhythm and is glad to turn direction and focus towards things like quality and staffing instead of having a sole focus on COVID. He thanked the Finance department for their thorough review of the proposed Operating Budget.

Aaron Weisser had a good experience meeting Jeffrey Eide, the new SPH Foundation Director.

Walter Partridge thanked the leadership team for their reports.

Matthew Hambrick and Todd Boling, DO had no comments.

Kelly Cooper also thanked the leadership team for their reports.

**15. INFORMATIONAL ITEMS**

There were no informational items to discuss.

**16. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)**

**17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION**

**17.1. Credentialing**

*After review of the applicants' files in Executive Session, Walter Partridge moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:*

Appointments (Telemed/Telehealth\*)

- Duerinckx, Andre MD Radiology/vRad Telemedicine

- Greensweig, Tobin MD Critical Care/eICU Telemedicine
  - Jimenez, Guillermo MD Radiology/vRad Telemedicine
  - Kujak, Jennifer MD Radiology/vRad Telemedicine
  - Van Sanford, Carson MD Neurology/telestroke Telemedicine
- Reappointments (Telemed/Telehealth\*)
- Bhattacharya, Pratik MD Neurology/telestroke/ Telemedicine
  - Salyers, Laura MD Psychiatry/telepsych/ Telemedicine

*Walter Partridge made a motion, pursuant to discussion in Executive Session, to approve the salary increase and incentive payment as proposed for Ryan Smith. Matthew Hambrick seconded the motion. Motion Carried.*

*Results of the Roll Call Vote:*

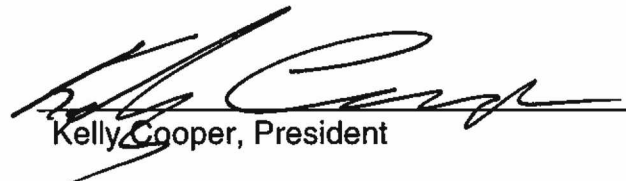
|                          |                |
|--------------------------|----------------|
| <i>Keriann Baker</i>     | <i>Excused</i> |
| <i>Todd Boling</i>       | <i>Yes</i>     |
| <i>Aaron Weisser</i>     | <i>Yes</i>     |
| <i>Matthew Hambrick</i>  | <i>Yes</i>     |
| <i>Melissa Jacobsen</i>  | <i>Excused</i> |
| <i>Edson Knapp</i>       | <i>Yes</i>     |
| <i>Walter Partridge</i>  | <i>Yes</i>     |
| <i>Bernadette Wilson</i> | <i>Excused</i> |
| <i>Julie Woodworth</i>   | <i>Excused</i> |
| <i>Beth Wythe</i>        | <i>Excused</i> |
| <i>Kelly Cooper</i>      | <i>Yes</i>     |

**18. ADJOURNMENT**

Respectfully Submitted,

  
 Maura Jones, Executive Assistant

Accepted:

  
 Kelly Cooper, President

Minutes Approved: June 22, 2022

  
 Julie Woodworth, Secretary