



MINUTES
Board of Directors Meeting
6:00 PM - Wednesday, June 22, 2022
Conference Rooms/Zoom

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, June 22, 2022, at 6:00 PM, in Conference Rooms 1 & 2 and via Zoom.

1. CALL TO ORDER

The BOD went into Executive Session at 5:15pm to discuss personnel and financial matters prior to the start of the regular meeting. Executive Session was adjourned at 5:55pm.

President Kelly Cooper called the regular meeting to order at 6:00 p.m.

2. ROLL CALL

BOARD PRESENT: President Kelly Cooper, Keriann Baker, Todd Boling, Matthew Hambrick, Vice President Melissa Jacobsen, Treasurer Walter Partridge, Aaron Weisser, Bernadette Wilson, Secretary Julie Woodworth, Beth Wythe, and CEO Ryan Smith

BOARD EXCUSED: Edson Knapp

ALSO PRESENT: Derotha Ferraro, Marketing/PR Director; Maura Jones, Executive Assistant
**Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

2.1. A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Derotha Ferraro, Marketing/PR Director, shared stories about employees responding in the community. Someone walking up to the hospital started showing signs of distress, SPH employees noticed and helped get them the assistance they needed.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

Ms. Cooper welcomed any staff and guests present on the Zoom call.

4.1. Rules for Participating in a Public Meeting

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

*Secretary Julie Woodworth made a motion to approve the agenda as presented
Treasurer Walter Partridge seconded the motion. Motion Carried.*

7. APPROVAL OF THE CONSENT CALENDAR

Secretary Julie Woodworth read the consent calendar into the record.

- 7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for May 25, 2022.**
- 7.2. Consideration to Approve May 2022 Financials**
- 7.3. Consideration to Approve Updates to Policy MSO-008 Medical Staff Peer Review, Attachment F1, Case Identification Flow Diagram and Attachment F2, Case Review Flow Diagram as Recommended by the Medical Staff, Adding Two Additional Steps to the Peer Review Process.**
- 7.4. Consideration to Approve Revised Medical Staff Rules and Regulations, Section 4.5 Consultation, to Add a Recommendation for Formal Consultation with a Hospitalist for Patients Receiving Surgical Critical Care**

Secretary Julie Woodworth made a motion to approve the consent calendar as read Vice President Melissa Jacobsen seconded the motion. Motion Carried.

8. PRESENTATIONS

There were no presentations.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

There was no new business.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO reported. The cyber security presentation will wait until Dr. Knapp returns next month. Thank you to the Service Area Board for recommending approval of the hot water heater. It has been approved by the borough assembly as well. Congratulations to Rachael Kincaid for taking on the role of permanent CNO. Craig Caldwell has been hired into the position of ED Director and will start later this summer. The balanced scorecard provided in the packet is the same as last month - it will be updated before the next meeting.

11.2. BOD Committee: Finance

Walter Partridge reported. The committee met on June 16th and reviewed the May financials. Finances for the month looked good - revenue was up, surgeries were up, and there was a positive operating margin.

11.3. BOD Committee: Governance

The Governance Committee will have a report next month, after they meet.

11.4. BOD Committee: Education

The education committee hasn't met since the last meeting, but will be meeting in the upcoming month to work on plans for the board work session in the fall.

11.5. Service Area Board Representative

Helen Armstrong reported on behalf of the Service Area Board (SAB). The SAB typically does not meet in June, but held a special meeting due to changes in the resolution for the hot water heater. We also discussed the money available regarding the opioid settlement.

12. DISCUSSION

There were no additional items for discussion.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith had no additional comments.

14.2. Board Members

Julie Woodworth congratulated Rachael Kincaid on her new role of CNO. She thanked the leadership team for their reports. Mr. Weisser noted he was thankful for the addition of Dr. Lucy Fisher to the mental health team in the community. Mr. Partridge thanked leadership for their reports, congratulated Ms. Kincaid on her new role and welcomed Mr. Caldwell to the team. Ms. Jacobsen echoed the appreciation for the reports. Ms. Wilson, Dr. Boling, Ms. Baker, Ms. Wythe and Mr. Hambrick had nothing to add.

15. INFORMATIONAL ITEMS

There were no informational items.

16. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)

No additional executive session was needed.

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

17.1. Credentialing

After review of the applicants' files in Executive Session, Ms. Jacobsen moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee:

Appointment

Balakrishnan, Preethi MD; Critical Care/eICU; Telemedicine

Reappointment

Battah, Shadi MD; Critical Care/eICU; Telemedicine

Choiniere, Jake DO; Psychiatry/Telepsych; Telemedicine

Draper, John MD; Anesthesiology/eICU; Telemedicine

Kamali, Javid, MD; Critical Care/eICU; Telemedicine

Ling, David DO; Critical Care/eICU; Telemedicine

Luna Zelaya, Jose MD; Critical Care/eICU; Telemedicine

Propp, Daniel MD; Anesthesiology/eICU; Telemedicine

Rojas Caballero, Julian MD; Critical Care/eICU; Telemedicine

Surber, William MD; Anesthesiology/eICU; Telemedicine

Walz, Elizabeth MD; Neurology/telectroke; Telemedicine

Endres, Donald MD; Otolaryngology; Courtesy Staff

Landess Christopher MD; Emergency Med; Active Staff

Martinez, Roger MD; Emergency Med; Active Staff

Mullins, Darren MD; Oncology; Courtesy Staff

White, Douglas MD; Radiology; Courtesy Staff


18. ADJOURNMENT

The meeting was adjourned at 6:21pm.

Respectfully Submitted,

Accepted:


Maura Jones, Executive Assistant


Kelly Cooper, President

Minutes Approved: July 27, 2022


Julie Woodworth, Secretary