



MINUTES

Board of Directors Meeting

5:30 PM - Wednesday, September 28, 2022

Virtual Meeting Only

The Board of Directors of the South Peninsula Hospital (SPH) was called to order on Wednesday, September 28, 2022, at 5:30 PM, in the SPH Conference Rooms and via Zoom.

1. CALL TO ORDER

President Kelly Cooper called the regular meeting to order at 5:30 p.m.

2. ROLL CALL

BOARD PRESENT: President Kelly Cooper, Keriann Baker, Todd Bolling, Treasurer Matthew Hambrick, Vice President Melissa Jacobsen, Edson Knapp, Treasurer Walter Partridge, Aaron Weisser, Bernadette Wilson, Secretary Julie Woodworth, and Beth Wythe

BOARD EXCUSED:

ALSO PRESENT: Ryan Smith, CEO; Anna Hermanson, CFO; Rachael Kincaid, CNO; Maura Jones, Executive Assistant

**Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

2.1. A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO, gave multiple examples of how SPH employees have been upholding the hospital's values.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

Document was included in the packet.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Treasurer Matthew Hambrick made a motion to approve the agenda. Secretary Julie Woodworth seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Julie Woodworth read the consent calendar into the record.

7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for August 24, 2022.

7.2. Consideration to Approve August FY2023 Financials

7.3. Consideration to Approve SPH Resolution 2022-14, A Resolution of the South Peninsula Hospital Board of Directors Resolving to Provide the Resources Necessary to Achieve and Sustain a Level IV Trauma Hospital Designation.

Julie Woodworth made a motion to remove item 7.3 from the consent agenda and place under New Business as 10.2, and to approve the consent calendar as amended. Matthew Hambrick seconded the motion. Motion Carried.

8. PRESENTATIONS

There were no presentations.

9. UNFINISHED BUSINESS

There was no unfinished business to discuss.

10. NEW BUSINESS

10.1. Consideration to Approve SPH Resolution 2022-15, A Resolution of the South Peninsula Board of Directors Approving An Inflation Retention Bonus.

Anna Hermanson, CFO, reviewed the resolution with the committee.

Administration has been working with the union to come up with a good solution to help offset the recent cost of inflation for employees, and this resolution reflects the agreement that was reached. Each employee would get a \$2500 inflation retention bonus for a total of approximately \$986,000.

Julie Woodworth made a motion to approve SPH Resolution 2022-15, A Resolution of the South Peninsula Board of Directors Approving An Inflation Retention Bonus. Matthew Hambrick seconded the motion.

10.2. Consideration to Approve SPH Resolution 2022-14, A Resolution of the South Peninsula Hospital Board of Directors Resolving to Provide the Resources Necessary to Achieve and Sustain a Level IV Trauma Hospital Designation.

Ryan Smith, CEO, reported. The state sends surveyors to the hospital to verify Trauma Level IV status. Frank Klima, RN and Paula Godfrey, DO have been putting a lot of work into the preparation. There was some discussion about the differentiation between trauma level designations. Dr. Knapp commented that it is a wonderful thing for the community that the hospital puts this much effort into improving the coordination to take better care of patients who come into the

emergency department after suffering a traumatic injury. Ms. Baker encouraged the board to participate in the process.

Treasurer Matthew Hambrick made a motion to approve SPH Resolution 2022-14, A Resolution of the South Peninsula Hospital Board of Directors Resolving to Provide the Resources Necessary to Achieve and Sustain a Level IV Trauma Hospital Designation. Edson Knapp seconded the motion. Motion Carried.

Results of the Roll Call Vote:

<i>Keriann Baker</i>	Y
<i>Todd Boling</i>	Y
<i>Aaron Weisser</i>	Y
<i>Matthew Hambrick</i>	Y
<i>Melissa Jacobsen</i>	<i>excused</i>
<i>Edson Knapp</i>	Y
<i>Walter Partridge</i>	Y
<i>Bernadette Wilson</i>	Y
<i>Julie Woodworth</i>	Y
<i>Beth Wythe</i>	Y
<i>Kelly Cooper</i>	Y

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO, reported. There are been renewed efforts into getting real-time, fail-safe efforts. Rachael Kincaid, CNO, added that the first goal has been the ability to collect concurrent data. The sepsis committee is meeting every two weeks. We are making efforts toward standardization and speaking the same language. Mr. Smith added that Dr. Swain has resigned, as he and his wife accepted positions in California. Dr. Llenos has joined the team and is settling in well. Emma Mayfield, DO will be starting December 1st. We are also recruiting for another family medicine physician. Mr. Smith thanked Ms. Cooper and Ms. Wythe for attending the AHHA conference and attending the presentation by Dr. Shapiro about burnout, and South Peninsula Hospital has signed up to participate in a pilot project regarding health care burnout.

11.2. BOD Committee: Finance

Walter Partridge, Finance Chair, reported. The committee met and reviewed the resolution discussed today. The committee also reviewed the monthly financials.

11.3. BOD Committee: Governance

Aaron Weisser, Governance Chair, reported. The committee met last week and made two suggested revisions to policies. Those are provided in the packet for first review, and will be placed on the consent agenda at the October meeting if there are no concerns. The committee is also revising the candidate reapplication, to tailor the questions towards those who have already been

serving on the board, to reflect on their time serving, instead of completing the same questionnaire as a brand new applicant.

11.4. BOD Committee: Education

Melissa Jacobsen, Education Chair, was excused from the meeting. There was a written report provided in the packet.

11.5. Service Area Board Representative

Roberta Highland reported on behalf of the Service Area Board. Roberta has been acting chair of the board while Ms. Armstrong was undergoing a surgical procedure. There are three member seats up this year, and all three members have agreed to serve again and are running uncontested.

12. DISCUSSION

12.1. Board Self Evaluation

Link (to use during meeting):

<https://app.sli.do/event/f6Q7H2OxsYjgRsgsgSE83E>

The board conducted a self evaluation in real time via slido. The results will be compiled for further discussion at the next meeting.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

Ryan Smith thanked the staff for all their hard work as it has been extremely busy lately. He thanked Mr. Hambrick for his introductions on behalf of the Foundation.

Julie Woodworth appreciated the fruitful meeting.

Keriann Baker had no comments.

Edson Knapp appreciated the self evaluation, and feels it will be helpful. He thanked Dr. Godfrey and everyone for their work on the trauma level IV reverification.

Bernadette Wilson indicated she'd be interested in attending a trauma conference in the future.

Walter Partridge thanked Rachael for her Living Our Values story.

Matthew Hambrick thanked Dr. Godfrey for her work on the trauma program. Mr. Hambrick appreciated the tour of the facility with prospective donors.

Beth Wythe thanked the board for allowing her to attend the AHHA conference and expressed her support for participating in the pilot program on burnout.

Todd Boling noted that when a recent trauma patient came through the emergency department, it was handled very well. He appreciates all of the attention to the process and feels it has resulted in better outcomes for patients.

Aaron Weisser thanked Ms. Jones for her help in setting up the board poll.

Kelly Cooper thanked the entire team for doing a great job. She expressed her appreciation for the leadership team.

15. INFORMATIONAL ITEMS

16. ADJOURN TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 6:18pm.

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

17.1. Credentialing

After review of the applicants' files in Executive Session, Ms. Woodworth moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Beth Wythe seconded the motion. Motion carried.

Appointments (Telemed/Telehealth*)

Lou, William MD; Neurology/Telestroke; Telemedicine
O'Mahony, Darrah MD; Critical Care/eICU; Telemedicine
Panko, Jessica MD; Radiology (RCI); Courtesy Staff
Rogers, David C. MD; Radiology (AIA); Courtesy Staff
Ryan, Tim MD; Radiology (RCI); Courtesy Staff

Reappointments (Telemed/Telehealth*)

Charlton, Blake MD; Cardiology/Echo Interp.; Courtesy Staff
Giles, James MD; Neurology/Telestroke; Telemedicine
Olson, Jennifer MD; Psychiatry/Telepsych; Telemedicine
Wang, James MD; Neurology/Telestroke; Telemedicine
Vo, Hung MD; Cardiology/Echo Interp.; Courtesy Staff


Appointments

Liebers, Warren MD; Family Med/Emergency Med.; Active Staff
Rankine, David MD; Neurology; Courtesy Staff
Turner, J. Wesley MD; Urology; Courtesy Staff

18. ADJOURNMENT

The meeting was adjourned at 7:22pm.

Respectfully Submitted,


Maura Jones, Executive Assistant

Minutes Approved: 10/26/22

Accepted:


Kelly Cooper, President



Julie Woodworth, Secretary