



## MINUTES

# Board of Directors Meeting

5:30 PM - Wednesday, March 22, 2023

Conference Rooms 1&2 and Zoom

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The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, March 22, 2023, at 5:30 PM, in Conference Rooms 1&2 and via Zoom.

### 1. CALL TO ORDER

President Kelly Cooper called the regular meeting to order at 5:30p.m.

### 2. ROLL CALL

**BOARD PRESENT:** President Kelly Cooper, Keriann Baker, Todd Boling, Melissa Jacobsen, Edson Knapp, Treasurer Walter Partridge, Vice President Aaron Weisser, Bernadette Wilson, Secretary Julie Woodworth, Beth Wythe, and CEO Ryan Smith

**BOARD EXCUSED:** Matthew Hambrick

**ALSO PRESENT:** Ryan Smith (CEO), Angela Hinnegan (COO), Rachael Kincaid (CNO), Dr. Christina Tuomi (CMO), Anna Hermanson, (CFO), Dr. Christopher Landess (Chief of Staff)

*\*Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

**A quorum was present.**

### 3. REFLECT ON LIVING OUR VALUES

Angela Hinnegan, COO, spoke about a recent partnership with the schools to support the AHEC program. Eleven students participated in the program over their spring break, exploring different career opportunities. The students spent a full day at South Peninsula Hospital (SPH.) It was very well received, and a great example of teamwork between Derotha Ferraro, the HR team, and many of our managers. There was a lot of positive feedback from both the college and the high school.

She shared another example of Living Our Values - SPH's Facilities Manager, Harrison Smith, pulled a school bus full of children out of a ditch, helped put chains on the bus and then plowed in front of the bus down the road so the bus could continue on its route.

### 4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

Ms. Cooper thanked guests and members of the public for attending.

#### 4.1. Rules for Participating in a Public Meeting

The rules were provided in the packet.

**5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

Lane Chesley, KPB Assembly member, gave comment. He has had several conversations with Mayor Micciche and he's motivated to learn more about South Peninsula Hospital. Mr. Chesley hopes there will be an opportunity for him to meet with staff and board members. John Hedges has been updating him on the Master Facility Planning process. He looks forward to cultivating that relationship. Ms. Cooper added that Mayor Micciche toured South Peninsula Hospital recently, and they do plan to cultivate that relationship.

**6. APPROVAL OF THE AGENDA**

Ms. Cooper asked to remove 10.1 from the agenda, as there have been new developments on that project and it's no longer ready for approval, until adjustments can be made.

**6.1.**

*Beth Wythe made a motion to approve the agenda as amended, removing item 10.1. Consideration to Approve SPH Resolution 2023-10, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of \$550,000 of Plant Replacement and Expansion Funds to Support Upgrades to the Generator Annunciator and Switch Gear. Edson Knapp seconded the motion. Motion Carried.*

**7. APPROVAL OF THE CONSENT CALENDAR**

Secretary Julie Woodworth read the consent calendar into the record.

**7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for February 27, 2023.**

**7.2. Consideration to Approve February 2023 Financials**

**7.3. Consideration to Approve the Balanced Scorecard Indicators for 2023**

*Secretary Julie Woodworth made a motion to approve the consent calendar as read. Aaron Weisser seconded the motion. Motion Carried.*

**8. PRESENTATIONS**

There were no presentations.

**9. UNFINISHED BUSINESS**

There was no unfinished business.

**10. NEW BUSINESS**

**10.1. Consideration to Approve SPH Resolution 2023-10, A Resolution of the South Peninsula Hospital Board of Directors Approving the Request of \$550,000 of Plant Replacement and Expansion Funds to Support Upgrades to the Generator Annunciator and Switch Gear**

10.1 was removed from the agenda.

**10.2. Consideration to Approve SPH Board Resolution 2023-11, A Resolution of the South Peninsula Hospital Board of Directors Approving the Use of \$80,000 Operating Funds to Complete the Replacement of the Roof and Modification of the Drainage at 203 W. Pioneer Avenue.**

Staff Report: Ryan Smith, CEO. This is the building this is the building we bought from Dr. Boling. At the time, the roof was in need of repairs. We got a quote for the roof repairs and Dr. Boling and borough decided to split that cost of the repairs, and that was removed from the purchase price. Now that the work is beginning, the borough put it out to bid and the cost is 80k over the initial estimate when we purchased the building. This will add this additional 80k so we can make the roof repairs.

WP The finance committee reviewed this and recommended approval.

Todd Boling abstained from the vote, due to being the previous owner of the building.

*Secretary Julie Woodworth made a motion to approve SPH Board Resolution 2023-11, A Resolution of the South Peninsula Hospital Board of Directors Approving the Use of \$80,000 Operating Funds to Complete the Replacement of the Roof and Modification of the Drainage at 203 W. Pioneer Avenue. Beth Wythe seconded the motion. Motion Carried.*

**10.3. Consideration to Approve Core Privileges in Addiction Medicine as Recommended by the Medical Staff**

Staff Report: Christina Tuomi, DO. Addiction medicine is advanced training in addiction and how to diagnose and treat it, and comes from a multi-factorial approach. Medicine and well as social needs. Dr. Spencer asked she be considered for credentialing for addiction medicine, which is her subspecialty within family medicine. For Dr. Spencer, these are consulting privileges, so she will not be admitting patients. This will better align the administrative paperwork with her current function in the medical staff.

Ms. Cooper asked if the medical staff has to wait until their next credentialing cycle or could they apply now. Dr. Landess clarified that medical staff members can request additional privileges at any time.

*Secretary Julie Woodworth made a motion to approve Core Privileges in Addiction Medicine as Recommended by the Medical Staff. Edson Knapp seconded the motion. Motion Carried.*

**11. REPORTS**

**11.1. Chief Executive Officer**

Ryan Smith, CEO, reported. The balanced scorecard is unchanged from last month. The new balanced scorecard for 2023 will be populated and presented at the April meeting. We are scheduled for a trauma recertification on June 19th. House Bill 52 on visitation is a bill introduced by Sarah Vance. It has had

some testimony from the public and from Jared Kosit from AHHA. It would likely need amendments in order to move forward, and could likely cause unintended consequences for us. We are tracking this. There is also a Nurse Licensure Compact Bill that hasn't dropped yet, but we support it and Rachael Kincaid, CNO, has been leading that charge for us. We are working on plans to get our housing leases under control, as well as for addressing the childcare needs of our staff.

### **11.2. BOD Committee: Finance**

Walter Partridge, Finance Chair, reported. The Finance Committee met last week, and reviewed the two resolutions and passed them to the board. One of those was passed to tonight and the other removed from the agenda. We also received notice of a remodel at Homer Medical Center. The committee reviewed the February financials. It was a low volume, low revenue, but low expense month. We basically broke even. The committee is staying aware of Medicaid eligibility issues the impact that might have on our finances.

### **11.3. BOD Committee: Governance**

- **Board Self Evaluation Item for Discussion: *"I believe our board reflects the social and cultural make-up of the service area."***

Aaron Weisser, Governance Chair, reported. The Governance Committee met last week. We are still working through the action item list from Jamie Orlikoff's visit last fall. Our bylaws state we use Robert's Rules of Order and Jamie advised us to look at that language, as it may be too stringent. It leaves us open to legal concern if we don't use this very detailed meeting rule system to the letter. His recommendation was to change the bylaw language to allow for flexibility, while still following the general spirit of Robert's Rules of Order. Mr. Weisser asked if the board would feel open to amending the bylaws as recommended. Ms. Cooper thought that makes sense, as long as the language is vetted to be legally sound. The board had no objections.

The Governance Committee also discussed Doctor's Dinners. There is a desire to start these up again, and make them informal, social gathering as opposed to a business meetings. Ms. Cooper and Mr. Weisser will work on scheduling one. Governance is also working on job descriptions for officers, and introduced a new version of the CEO evaluation tool online and delegated the CEO evaluation process to an ad-hoc committee.

The final question on the board's self-evaluation from last year that scored in the bottom three, was in response to the statement *"I believe our board reflects the social and cultural make-up of the service area."* The board was encouraged to give feedback, if they scored that low. Mr. Partridge scored it lower than the others, because there are ethnicities in the community not represented on the board, as well as geographic locations that are not represented. Ms. Wythe agreed with Mr. Partridge's comments. Ms. Baker agreed that she scored it in the same way as Mr. Partridge. She believes the board has tried to reach out and get diversity of thought and ideas, and she did

not score it low in terms of performance, but in the current factual makeup of the board.

**11.4. BOD Committee: Education**

Melissa Jacobsen, Education Chair, reported. The Education Committee will be scheduling a meeting for next month. There was some discussion about the iProtean video, and it was not clear when the video was due. We will make sure the video is listed on the agenda for next month. We will be working on scheduling the board work session for 2023, as well.

**11.5. Chief of Staff**

Dr. Christopher Landess, Chief of Staff, reported. Dr. Erin Murphy has been a great addition in the Emergency Room. The prn physicians are working out well, particularly Dr. Jesse Wray. We are looking to the future and possible recruitment for Dr. Wray when his military commitment ends. The medical staff is working well together and there is nothing else to report.

**11.6. Service Area Board Representative**

Tim Whip reported on behalf of the Service Area Board (SAB). At their recent meeting, Kathryn Ault and Willy Dunne reported on the AHA Rural Health Care Leadership Conference. They shared a lot of good information. The SAB unanimously approved the resolution recommending approval of unobligated service area funds and expansion funds to support updating the LTC HVAC system. We discussed that resolution and it sounds like it's past due so were glad to support it.

**12. DISCUSSION**

There was no further discussion.

**13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

**14. COMMENTS FROM THE BOARD**  
(Announcements/Congratulations)

**14.1. Chief Executive Officer**

The CEO had no further comments.

**14.2. Board Members**

Ms. Cooper asked for comments from the board. Bernie Wilson expressed interest in the nurse licensure compact and appreciated Ms. Kincaid for her representation there. She shared a story she heard in the community about a patient who came in for cataract surgery and had an excellent experience. Ms. Jacobsen appreciates Homer Medical Center's extended hours and good care. Ms. Wythe thanked the staff for their outreach. Mr. Partridge thanked Mr. Weisser for the electronic evaluation process. Dr. Knapp expressed appreciation for the general surgery team at South Peninsula Hospital. Dr. Boling and Dr. Kincaid make a great team, and patients are getting great care. Ms. Cooper said Coops is doing a protein drive at Coop's for the Food Pantry.

Housing solutions meeting is Saturday 9:30-12. Stacy, Derotha, and Kelly will all be attending. Haven House Women of Distinction event is April 1st and Angie Newby is being honored. If you'd like to attend the event, contact Kelly or Derotha.

**15. INFORMATIONAL ITEMS**

There were no informational items.

**16. ADJOURN TO EXECUTIVE SESSION**

*Beth Wythe made a motion to adjourn to executive session. Treasurer Walter Partridge seconded the motion. Motion Carried.*

**17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION**

**17.1. Credentialing**

*After review of the applicant's files through the secure online portal, Julie Woodworth moved to certify the email vote of 2/20/23, approving the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Matthew Hambrick seconded the motion. Motion carried.*

Reappointments (telemed)

Klein, Jerome MD; Radiology/Vrad; Telemedicine

Appointments

Welkovich, Bruce MD; Emergency Med; Courtesy Staff

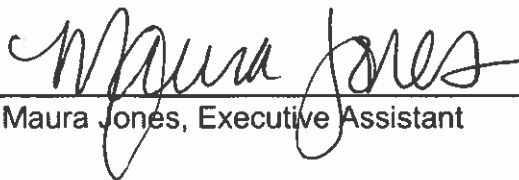
Reappointments

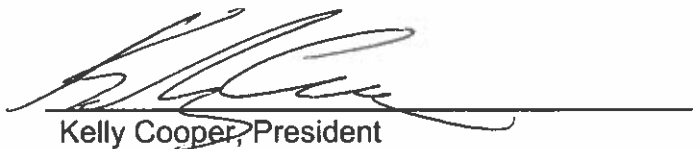
Ellerbe, Dwight MD; Otolaryngology; Courtesy Staff  
Rollins, Donna PMHNP; Mental Health/NP; Active Staff  
Schaffer, Stephen MD; Otolaryngology; Courtesy Staff  
Sitenga, Garret MD; Ophthalmology; Active Staff

**18. ADJOURNMENT**

Respectfully Submitted,

Accepted:

  
Maura Jones, Executive Assistant

  
Kelly Cooper, President

Minutes Approved: April 26, 2023



Julie Woodworth, Secretary