

# MINUTES

## Board of Directors Meeting

5:30 PM - Wednesday, April 26, 2023  
Conference Rooms 1&2 and Zoom

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The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, April 26, 2023, at 5:30 PM, in the Conference Rooms 1&2 and via Zoom.

### 1. CALL TO ORDER

President Kelly Cooper called the regular meeting to order at 5:30 p.m.

### 2. ROLL CALL

**BOARD PRESENT:** President Kelly Cooper, Keriann Baker, Todd Boling, Matthew Hambrick, Edson Knapp, Treasurer Walter Partridge, Vice President Aaron Weisser, Bernadette Wilson, Secretary Julie Woodworth.

**BOARD EXCUSED:** Keriann Baker, Melissa Jacobsen and Beth Wythe

**ALSO PRESENT:** Ryan Smith (CEO), Angela Hinnegan (COO), Dr. Christina Tuomi (CMO), Maura Jones (Executive Assistant), Kathryn Ault (Service Area Board)  
*\*Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

A quorum was present.

### 3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO, shared a story of a trauma activation. There was a tragic accident last night that resulted in loss of life. The accident happened during an emergency department staff meeting, so the staff was able to mobilize and the best possible care. Angela Hinnegan, COO, shared the incredible teamwork that was required to apply for 4 grants over just a few weeks.

### 4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

#### 4.1. Rules for Participating in a Public Meeting

### 5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

### 6. APPROVAL OF THE AGENDA

*Julie Woodworth made a motion to approve the agenda with the removal of item 10.2, because additional work needs to be done on this resolution. Aaron Weisser seconded the motion. Motion Carried.*

## **and Expansion Funds to Support Upgrades to the Generator Annunciator and Switch Gear**

This item was removed from the agenda, as there was new information from the borough affecting the content of the resolution.

### **10.3. Consideration to Approve Revised CRNA Privileges as recommended by the Medical Staff**

Christina Tuomi, DO, CMO, reported. The medical staff approved new privileges for the CRNAs that better reflect their current practice, and a copy of the revised privileges were provided in the packet.

There were no further questions or comments.

*Aaron Weisser made a motion to approve revised CRNA Privileges as recommended by the Medical Staff. Edson Knapp seconded the motion. Motion Carried.*

### **10.4. First Reading: Consideration to Amend the South Peninsula Hospital Board of Director Bylaws, Article IV, Section 2, to change the term of officers from one to two years**

Mr. Weisser reported. The Governance Committee is recommending this bylaw revision to increase the effectiveness of officer positions. This would extend officer terms from one year to two years, allowing time to learn the position and to provide for continuity and stability. The committee also discussed that board terms are three years, and if officer terms are two years there is a chance that an officer's membership term will end in the middle of their officer term. The committee didn't see this as a problem, just something to keep in mind.

## **11. REPORTS**

### **11.1. Chief Executive Officer**

Ryan Smith, CEO, reported. The hospital has been busy with physician and APP recruitment, and he thanked everyone involved in that process. Dr. Ragina Lancaster and Dr. Hans Amen are joining Homer Medical Center in July as Family Medicine physicians. Susan Jackson, FNP will be joining the General Surgery Clinic in an outpatient capacity, and Christine Pratt, PA will be moving back into family medicine. Dr. Ellis is leaving SPH for a fellowship program next month, and Dr. Pamela Williams will be replacing her as an employed OB/Gyn. Dr. Gregory Aird, radiology medical student, and Dr. Jenna Aird, dermatology medical student, have been given letters of intent. We are also speaking with Dr. Ian Wisecarver, a Plastic Surgeon.

This year we've selected Moda to be the new third party administrator for our self-funded employee insurance program. Our trauma recertification is scheduled for June 19th. Mr. Smith spent some time in AHA meetings this past month. We spent some time speaking with the CMS Deputy Administrator, about the 96 hour rule. We continue to talk about the importance of cyber security.

Kathryn Ault reported on behalf of the Service Area Board (SAB). At the April SAB meeting, the board heard a presentation on the Health Care Provider Scholarship Fund and approved the resolution regarding the roof repairs to the 203 W Pioneer building.

## **12. DISCUSSION**

### **12.1. NRHA Certification Program**

The board members discussed a webinar they recently participated in, exploring the possibility of obtaining a certification for healthcare board members. As a whole, there was not a strong feeling of support for participating in this program, as it seemed to be still in the early development phases, there were not a lot of answers, and it did seem to be costly and a large time commitment without giving a strong sense of the program. The group asked Education Committee to look into iProtean's options for certification.

### **12.2. Discussion of iProtean video**

## **13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no comments from the audience.

## **14. COMMENTS FROM THE BOARD**

(Announcements/Congratulations)

### **14.1. Chief Executive Officer**

Mr. Smith thanked Maura Jones and Nyla Lightcap in the administrative office.

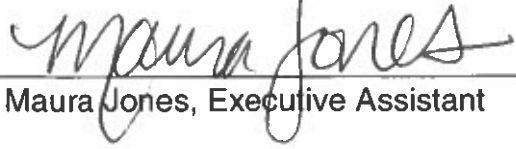
### **14.2. Board Members**

Julie Woodworth thanked Ms. Jones and Ms. Lightcap as well. She also mentioned she heard an SPH recruitment ad for nurses and it was spectacular! Bernadette Wilson and Matthew Hambrick also thanked Ms. Jones and Ms. Lightcap. Mr. Weisser complimented the quality of the daily briefing reports, and suggested the hospital find a pathway for some components of that email to be shared outward with the community. There was some discussion about if the board receiving these emails could encourage them to slide into a more operational role, but it was generally determined it was good for the Board to know the good things happening inside the hospital. Any board members who would like to receive these emails can reach out to Ms. Jones. Dr. Knapp thanked Ms. Jones and Ms. Lightcap for their positive and lighthearted communications. Mr. Partridge commented that every time he is a patient at South Peninsula Hospital, he receives wonderful care. He also restated the days in A/R is really exceptional. Ms. Cooper gave kudos to the finance team for all their hard work on making the financial experience better for the patients. She also thanked Ms. Jones and Ms. Lightcap.

## **15. INFORMATIONAL ITEMS**

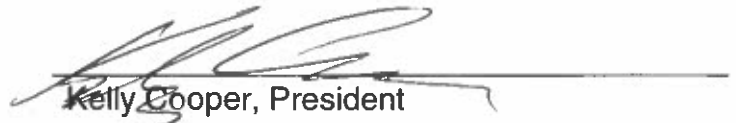
**18. ADJOURNMENT**

Respectfully Submitted,

  
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Maura Jones, Executive Assistant

Minutes Approved: May 24, 2023

Accepted:

  
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Kelly Cooper, President



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Julie Woodworth, Secretary