



## MINUTES

# Board of Directors Meeting

5:30 PM - Wednesday, September 27, 2023

Conference Rooms 1&2 and Zoom

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The Board of Directors of South Peninsula Hospital was called to order on Wednesday, September 27, 2023, at 5:30 PM, in Conference Rooms 1&2 and Zoom.

**1. CALL TO ORDER**

President Kelly Cooper called the regular meeting to order at 5:30pm.

**2. ROLL CALL**

**BOARD PRESENT:** President Kelly Cooper, Keriann Baker, Todd Boling, Matthew Hambrick, Melissa Jacobsen, Edson Knapp, Walter Partridge, Aaron Weisser, Bernadette Wilson, and Julie Woodworth

**BOARD EXCUSED:** Beth Wythe

**ALSO PRESENT:** Ryan Smith (CEO), Maura Jones (Executive Assistant), Judith Lund (Service Area Board), Christopher Landess (Chief of Staff),  
*\*Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present.*

A quorum was present.

**3. REFLECT ON LIVING OUR VALUES**

Kelly Cooper shared an email she received from a patient about the wonderful care she received at South Peninsula Hospital.

**4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS**

Ms. Cooper welcomed everyone to the meeting.

**5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no comments from the audience.

**6. APPROVAL OF THE AGENDA**

*Melissa Jacobsen made a motion to approve the agenda as presented. Julie Woodworth seconded the motion. Motion Carried.*

**7. APPROVAL OF THE CONSENT CALENDAR**

Julie Woodworth read the consent calendar into the record.

**7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for August 23, 2023.**

**7.2. Consideration to Approve August 2023 Financials**

**7.3. Consideration to Approve the revised South Peninsula Hospital Infection Prevention Plan**

*Julie Woodworth made a motion to approve the consent calendar as read. Aaron Weisser seconded the motion. Motion Carried.*

**8. PRESENTATIONS**

There were no presentations.

**9. UNFINISHED BUSINESS**

There was no unfinished business.

**10. NEW BUSINESS**

**10.1. Consideration to Approve SPH Resolution 2023-26, A Resolution of the Peninsula Hospital Board of Directors to Support Sole Sourcing the Acquisition of Epic, a New Electronic Medical Record Software**

Staff Report: Ryan Smith, CEO. This resolution would allow South Peninsula Hospital to sole source the new electronic health record (EHR). The board has already approved the funding. The driving force for this change is for patient and medical staff continuity, so it is logical to use the EHR that is already used by the majority of the hospitals we work most closely with. The borough supports this plan, and the Service Area Board has already considered and approved a similar resolution.

Discussion: Mr. Partridge added that the resolution was reviewed and approved in Finance Committee.

*Melissa Jacobsen made a motion to approve SPH Resolution 2023-26, A Resolution of the Peninsula Hospital Board of Directors to Support Sole Sourcing the Acquisition of Epic, a New Electronic Medical Record Software. Julie Woodworth seconded the motion. Motion Carried.*

*A roll call vote was conducted:*

<i>Aaron Weisser</i>	<i>Yes</i>
<i>Julie Woodworth</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Keriann Baker</i>	<i>Yes</i>
<i>M. Todd Boling</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Excused</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Excused</i>
<i>Kelly Cooper</i>	<i>Yes</i>

**10.2. Consideration to Revise the Board of Directors Bylaws to Clarify Language Regarding Number of Votes Required for Censure or Removal of a Board Member (Second Reading)**

Report: Aaron Weisser, Governance Committee Chair

This is the second reading of the bylaws amendment, as it was introduced at the August meeting. The amendment was recommended by the Governance Committee.

There was no additional discussion.

*Aaron Weisser made a motion to approve revising the Board of Directors Bylaws to Clarify Language Regarding the Number of Votes Required for Censure or Removal of a Board Member. Julie Woodworth seconded the motion. Motion Carried.*

*A roll call vote was conducted:*

<i>Aaron Weisser</i>	<i>Yes</i>
<i>Julie Woodworth</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Keriann Baker</i>	<i>Yes</i>
<i>M. Todd Boling</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Excused</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Excused</i>
<i>Kelly Cooper</i>	<i>Yes</i>

**11. REPORTS**

**11.1. Chief Executive Officer**

Ryan Smith, CEO, gave a verbal report.

The Balanced Scorecard was included in the packet but was not updated from last month. We are taking Mako Haggerty's concerns about the coast guard drug screening process seriously, and are working to put together a fact sheet and new release form. We will meet with him when this is complete to see if this will resolve his concerns. We hired a new director for the SPH Foundation, which also recently received a large donation from a new donor. We've hired a Childcare Administrator, and we are recruiting for several positions on the medical staff.

**11.2. BOD Committee: Finance**

Walter Partridge, Finance Committee Chair, reported. The committee met and reviewed the EHR resolution, as well as the August finances. It was a strong revenue month with commensurate deductions. The net revenue was right on budget.

**11.3. BOD Committee: Governance**

Aaron Weisser, Governance Chair, reported. The committee did not meet this month, but will be looking at an agenda for the upcoming year, as well as member recruitment.

**11.4. BOD Committee: Education**

Melissa Jacobsen, Education Chair, reported. The committee didn't meet this month, but plans to start looking at a time for the 2024 retreat and considering an education plan for 2024.

**11.5. Chief of Staff**

Dr. Christopher Landess, Chief of Staff, reported. There are no major concerns on the medical staff at this time. They are happy with the decision to move forward with transition the medical record to Epic.

**11.6. Service Area Board Representative - Judith Lund**

Judith Lund, Service Area Board (SAB) representative, had nothing additional to report. As Ms. Lund is ending her long tenure on the Service Area Board, several board members thanked her for her many years of service, and praised her for her calm and steady presence and leadership in that arena.

**12. DISCUSSION**

There were no items for discussion.

**13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

**14. COMMENTS FROM THE BOARD**

(Announcements/Congratulations)

**14.1. Chief Executive Officer**

Mr. Smith thanked Ms. Lund for her service on the SAB. He congratulated our Long Term Care team on winning two awards at the AHHA Conference this month - the Front Line Service Award, as well as a quality award from Mountain Pacific. Dr. Eneboe was also honored with the Paton award, given to a physician with over 40 years of service in Alaska.

**14.2. Board Members**

Matthew Hambrick congratulated Ms. Lund and thanked her for her service to the SAB. Keriann Baker also thanked Ms. Lund, and thanked Melissa Jacobsen for her work at the city with the voting process. Julie Woodworth congratulated Dr. Eneboe on the recognition, and thanked Ms. Lund for her service. Aaron Weisser enjoyed the Doctors Dinner, and thanked the Administration team for their help with planning the event. Walter Partridge thanked Ms. Lund and expressed appreciation for the Doctor's Dinner. Kelly Cooper also thanked Ms. Lund.

**15. INFORMATIONAL ITEMS**

There were no information items.

**16. ADJOURN TO EXECUTIVE SESSION**

The meeting was adjourned to Executive Session at 6:30pm. The board moved out of Executive Session at 7:14pm.

**17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION**

**17.1. Credentialing**

*After review of the applicant's files through the secure online portal, Julie Woodworth moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Melissa Jacobsen seconded the motion. Motion carried.*

Reappointments (Telemed)

- Klein, Jerome MD; Radiology/Vrad; Telemedicine
- David Wong, MD; Radiology/Vrad; Telemedicine
- Albert Ybasco, MD; Radiology/Vrad; Telemedicine
- Aixa Espinosa Morales, MD; TeleNeuro/Stroke; Telemedicine
- Robert Jackson, MD; TeleNeuro/Stroke; Telemedicine
- Pawani Sachar, MD; TeleNeuro/Stroke; Telemedicine
- Hanbing Wang, MD; TeleNeuro/Stroke; Telemedicine
- Elizabeth Tieman, MD; Radiology/Vrad; Telemedicine
- Larry Kessler, MD; Radiology/Vrad; Telemedicine
- Eric Anding, MD; AHVI Remote Cardiology; Courtesy

Appointments

- James Jordan, MD; Emergency Medicine; Courtesy Staff
- Michael Larson, MD; Diagnostic Rad-RCI; Courtesy Staff
- Michael Bergquist, MD; Diagnostic Rad-RCI; Courtesy Staff
- Sarah Truitt, MD; Ob/GYN-Locum; Courtesy Staff
- John Wuellner, MD; Ortho-Locum; Courtesy Staff
- Claudia Thomas, MD; Ortho-Locum; Courtesy Staff

Reappointments

- William Bell, MD; Family Medicine; Active Staff

**18. ADJOURNMENT**

The meeting was adjourned at 7:16pm.

Respectfully Submitted,

Accepted:

DocuSigned by:  
  
 EC6CF6041CAE4DF...  
 Maura Jones, Executive Assistant

DocuSigned by:  
  
 7FEF264292014C5...  
 Aaron Weisser, Acting President

Minutes Approved: 10/25/2023

DocuSigned by:  
  
 40F15AD5220F4CF...  
 Julie Woodworth, Secretary