



MINUTES

Board of Directors Meeting

5:30 PM - Wednesday, November 29, 2023

Conference Rooms 1&2 and Zoom

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, November 29, 2023, at 5:30 PM, in the Conference Rooms 1&2 and Zoom.

1. CALL TO ORDER

Acting President Aaron Weisser called the regular meeting to order at 5:30pm.

2. ROLL CALL

BOARD PRESENT: Keriann Baker, Matthew Hambrick, Melissa Jacobsen, Edson Knapp, Walter Partridge, Aaron Weisser, Bernadette Wilson, Julie Woodworth, and Beth Wythe

ALSO PRESENT: Ryan Smith, CEO; Angela Hinnegan, COO; Anna Hermanson, CFO; Christy Tuomi, CMO; Christopher Landess, Chief of Staff; Kyle Settles, Childcare Administrator; Kelly Cooper, KPBA Assembly Representative; Willy Dunne, Service Area Board Representative; Maura Jones, Executive Assistant

**Due to the hybrid meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present in person or in the virtual meeting.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Mr. Smith shared a Living Our Values story. Nicole Reynolds, the SPH Employee Wellness Nurse, recognized that an employee was not well and was able to get that employee to the Emergency Room, where it was determined they were having a cardiac event. We want to recognize Nicole for helping this employee get the care they needed.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

Mr. Weisser welcomed everyone present.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

The agenda was approved as presented.

7. APPROVAL OF THE CONSENT CALENDAR

Ms. Woodworth read the consent calendar into the record.

7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for October 25, 2023

7.2. Consideration to Approve October FY2024 Financials

7.3. Consideration to Approve 2024 Calendar of Meetings for the South Peninsula Hospital Board of Directors

Julie Woodworth made a motion to approve the consent calendar as read. Beth Wythe seconded the motion. Motion Carried.

8. PRESENTATIONS

8.1. Childcare Facility Update

Kyle Settles, Childcare Administrator, gave a presentation on the progress of the new Childcare Center.

8.2. Recognition of Kelly Cooper, Todd Boling, Keriann Baker and Julie Woodworth for Years of Service to the South Peninsula Hospital Board of Directors.

Mr. Weisser read words about each of the outgoing board members, thanking them for their service and their individual accomplishments.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

10.1. Consideration to Approve SPH Resolution 2023-28, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Administration to Take Actions to De-Risk the South Peninsula Hospital Employees Pension Plan and Update Policy PEN-001 Employee Investment Policy

Anna Hermanson reported. The Pension Committee has been looking to de-risk the pension plan for some time. Steven Schreiber at Newport recommended we change strategies to de-risk. To make that change we also needed to update our investment policy. The Pension Committee heard a presentation by Newport, and reviewed and approved this resolution at the November meeting.

Matthew Hambrick made a motion to approve SPH Resolution 2023-28, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Administration to Take Actions to De-Risk the South Peninsula Hospital Employees Pension Plan and Update Policy PEN-001 Employee Investment Policy. Melissa Jacobsen seconded the motion. Motion Carried.

A roll call vote was conducted:

<i>Julie Woodworth</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Excused</i>
<i>Keriann Baker</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Abstain</i>
<i>Aaron Weisser</i>	<i>Yes</i>

10.2. Consideration to Approve SPH Resolution 2023-29, A Resolution of the South Peninsula Hospital Board of Directors Approving the Startup of a Childcare Facility

Anna Hermanson, CFO, reported. The board has already approved the funding for the Childcare Facility. This resolution shows the board's support for the Childcare Project as a whole.

Beth Wythe abstained from the vote on this resolution, as her daughter is a hospital employee with young children.

Edson Knapp made a motion to approve SPH Resolution 2023-29, A Resolution of the South Peninsula Hospital Board of Directors Approving the Startup of a Childcare Facility. Julie Woodworth seconded the motion. Motion Carried.

10.3. Consideration to Approve the South Peninsula Hospital and Long Term Care Facility Corporate Compliance and Ethics Program for 2023-2024 and revised policy HW-101, Corporate Compliance and Ethics.

This is brought for board approval on an annual basis. There were no major revisions to the document.

Julie Woodworth made a motion to approve the South Peninsula Hospital and Long Term Care Facility Corporate Compliance and Ethics Program for 2023-2024 and revised policy HW-101, Corporate Compliance and Ethics. Matthew Hambrick seconded the motion. Motion Carried.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO, gave a verbal report. The balanced scorecard was included in the packet. Some highlights of his report include:

- Certified Nurse Midwife Jenni Godbold has signed a letter of intent
- Looking to recruit a full-time OB/Gyn
- Recruited our first pediatrician, Dr. Joseph Trapasso.

- Dr. Jonathan Bloch, general surgeon, came for a site visit last week. While we continue recruitment efforts to fill the vacancy left by Dr. Boling, JBER surgeons and locums company are providing coverage.
- ER recruitment continue as well for a full-time ED physician.
- Recruiting for another psychiatric NP
- Met with Mayor Micciche again and they've started having conversations with local property owners to find more space for SPH's expanding services
- Working towards our Epic implementation

11.2. BOD Committee: Pension

Ms. Hermanson reported. The Pension Committee met in November. Mr. Schreiber gave quarterly reports on all the plans. There was a small loss for the quarter, but the bottom line, year to date, is still a 4% gain. Mr. Schreiber also took the committee through the change in investment strategy. The committee also reviewed the audit report.

11.3. BOD Committee: Finance

Ms. Hermanson reported, as Mr. Partridge was unable to attend this meeting. The Finance Committee met in November. There was an operating loss, but we did better than anticipated in the budget. There were strong outpatient clinics and visits, but inpatient days were down. Surgeries were strong. We are at 93 days cash on hand after transferring 2.4 days at the end of last quarter. We're also at 48.7 days in accounts receivable, which is phenomenal.

11.4. BOD Committee: Governance

Mr. Weisser reported. The Governance Committee conducted board candidate interviews. The committee is continuing its systematic policy review process. We're looking at the policy on emergency succession planning. At the annual meeting the CEO will identify for the board the emergency successor for the year. We are still looking at how to marry that to long term succession planning. We're looking to hold a Doctors Dinner February 19-22, and hoping to find a venue with better acoustics. We discussed having a monthly call with a board consultant, just for board members.

11.5. BOD Committee: Education

Nothing to report this month.

11.6. Chief of Staff

Dr. Landess reported. Things are going well on the medical staff. Morale is good, and folks are working well together.

11.7. Service Area Board Representative

Willy Dunne reported on behalf of the Service Area Board (SAB). The SAB has welcomed two new members, Francie Roberts and Tamera Fletcher, to replace Judy Lund and Tim Whip. Officer elections were held, and Helen will continue as President, Kathryn Ault as secretary and Willy Dunne as Treasurer. Francie

Roberts will be attending the AHA Rural Health Care Leadership Conference in Orlando.

12. DISCUSSION

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith thanked Julie Woodworth, Keriann Baker, Todd Boling and Kelly Cooper for their service to the Board of Directors. He thanked Kelly Cooper specifically for the time she served as President during his tenure and really appreciated how much time and energy she gave to the position. He added that SPH's inpatient star rating is now 5 stars, and we are the only facility in Alaska with that rating.

14.2. Board Members

Dr. Knapp thanked all of the outgoing board members. He appreciates all the time and work they've put in. He is thankful to them for recruiting Ryan, as it was a huge step forward for our hospital.

Mr. Hambrick echoed those sentiments. He has enjoyed working with everyone.

Ms. Jacobsen agreed that she's enjoyed working with and learning from, the outgoing board members.

Ms. Wythe thanked the departing board members and wished them well. She congratulated the staff on the many huge accomplishments on her time on the board. She added that Ms. Roberts and Ms. Fletcher will be assets to the SAB.

Ms. Woodworth thanked everyone. The experience of being on the SPH board has been very impactful. The board has seen challenging times in her tenure, and she was glad to have a seat at the table when the board recruited Mr. Smith. She has always been proud to be associated with SPH.

Ms. Wilson thanked the outgoing board members for their service. It's been great working with them all, and she will miss them all dearly.

Ms. Baker thanked everyone for the opportunity to serve. She has made some true friends and her life has improved from her experience on the board. She recognized Ms. Woodworth who has become a mentor and a close friend to her and her family. She also recognized former board members Tom Clark and David Groesbeck for their mentorship as well.

15. INFORMATIONAL ITEMS

15.1. Forms to Complete for January 2024 Meeting

16. ADJOURN TO EXECUTIVE SESSION

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

17.1. Credentialing

After review of the applicant’s files through the secure online portal, Julie Woodworth moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Melissa Jacobsen seconded the motion. Motion carried.

Reappointments

Robert Austin, CRNA; Anesthesiology; Active Staff
J. Ross Tanner, MD; Internal Medicine; Courtesy Staff
Kathy Madej, CRNA; Anesthesiology; Active Staff
Carol Klamsler, DNP; Family Medicine; Active Staff

Initial Appointments

Graham Baluh, MD; General Surgery; Courtesy Staff
Julia Quirion, MD; Orthopedic Surgery; Courtesy Staff
Jasmine Neeno, MD; Emergency Medicine; Courtesy Staff

Reappointment – Providence Remote

Lindsey Frischmann, DO; Neurology; Telehealth
Hargobind Khurana, MD; Critical Care; Telehealth
Neha Mirchandani, MD; Neurology; Telehealth

17.2. Board Member Elections

After discussion and a vote by secret ballot in Executive Session the following board members were elected to the South Peninsula Hospital Board of Directors: Preston Simmons, Matthew Bullard and Jared Baker.

18. ADJOURNMENT


Respectfully Submitted,

DocuSigned by:

FC6CF6041CAE4DF
Maura Jones, Executive Assistant

Minutes Approved: January 24, 2024

Accepted:

DocuSigned by:

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Aaron Weisser, President

DocuSigned by:

CC3FBAF98D8C4FA...
Beth Wythe, Secretary

