



MINUTES
Board of Directors Meeting
5:30 PM - Wednesday, January 24, 2024
Conference Rooms 1&2 and via Zoom

The Board of Directors of the South Peninsula Hospital was called to order on Wednesday, January 24, 2024, at 5:30 PM, in the Conference Rooms 1&2 and Zoom.

1. CALL TO ORDER

President Aaron Weisser called the regular meeting to order at 5:30pm.

2. ROLL CALL

BOARD PRESENT: President Aaron Weisser, Melissa Jacobsen, Beth Wythe, Walter Partridge, Jared Baker, Matthew Bullard, Edson Knapp, Preston Simmons, Bernadette Wilson

BOARD EXCUSED: Matthew Hambrick

ALSO PRESENT: Ryan Smith, CEO; Angela Hinnegan, COO; Anna Hermanson, CFO; Rachael Kincaid, CNO; Christina Tuomi, CMO; Maura Jones, Executive Assistant, Joy Merriner (BDO)

**Due to the hybrid Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO, shared two Living Our Values stories. Harrison Smith, Facilities Manager, heard someone go off the road in front of his house yesterday, and spent the evening pulling her car out of the ditch. Patti Russell is retiring after 34 years and today was her last day working in the Emergency Department.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

New board members Matthew Bullard, Preston Simmons and Jared Baker introduced themselves to the group.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Edson Knapp made a motion to approve the agenda. Treasurer Walter Partridge seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Edson Knapp read the consent calendar into the record.

- 7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for November 29, 2023.**
- 7.2. Consideration to Approve November and December FY2024 Financials**
- 7.3. Consideration to certify the medical staff appointments of Musaberk Goksel, MD, Kaitlin Peace, MD, Jacob Petrosky, MD and Richard Wood, MD, as recommended by the medical staff and approved by two members of the board on December 28, 2023 according to the Category 1 Credentialing Pathway.**
- 7.4. Consideration to Approve the 2024 Quality Assurance & Performance Improvement Plan for South Peninsula Hospital Long Term Care**
- 7.5. Consideration to Approve the 2024 Quality Assurance & Performance Improvement Plan for South Peninsula Hospital Home Health**
- 7.6. Consideration to Accept the Financial Audit for FY2023**
- 7.7. Consideration to Approve the South Peninsula Hospital Implementation Strategy for the 2023 Community Health Needs Assessment**

Edson Knapp made a motion to approve the consent calendar. Melissa Jacobsen seconded the motion. Motion Carried.

8. PRESENTATIONS

8.1. SPH Financial Audit Presentation

Joy Merriner from BDO gave a presentation on the financial audit for FY2022. BDO issued an unmodified, or clean opinion. She noted that the SPH finance team was a great team to work with. There were no audit adjustments, no uncorrected misstatements, and no internal control findings.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1. Election of Officers

The election of officers was conducted by secret ballot. The results of the election were:

- President - Aaron Weisser
- Vice President - Melissa Jacobsen
- Treasurer - Walter Partridge
- Secretary - Beth Wythe

10.2. Consideration to Approve South Peninsula Hospital Board Resolution 2024-01, A Resolution of the South Peninsula Hospital Board of Directors Approving the 2023 Discretionary Contribution for the Non-Union 403(b) Plan

Anna Hermanson, CFO, reported. SPH has a 403b plan for union employees and a 403b plan for non-union employees. Contributions for union employees are outlined in the Collective Bargaining Agreement. This resolution authorizes the annual contribution for the non-union employees. Mr. Partridge reported Finance Committee reviewed and approved this resolution at their meeting.

Melissa Jacobsen made a motion to approve South Peninsula Hospital Board Resolution 2024-01, A Resolution of the South Peninsula Hospital Board of Directors Approving the 2023 Discretionary Contribution for the Non-Union 403(b) Plan Edson Knapp seconded the motion. Motion Carried.

10.3. Consideration to Approve South Peninsula Hospital Board Resolution 2024-02, A Resolution of the South Peninsula Hospital Board of Directors Approving the Capital Budget for FY2025.

Ms. Hermanson reported. This resolution is a request to use our property tax revenues to fund capital projects. The pages attached to the resolution details all of the capital projects we would like to fund for the upcoming fiscal year. We also have extra money in a 491 fund at the borough that will cover what is above what we receive for tax monies. Mr. Partridge reported the Finance Committee reviewed and approved this resolution.

Melissa Jacobsen made a motion to approve South Peninsula Hospital Board Resolution 2024-02, A Resolution of the South Peninsula Hospital Board of Directors Approving the Capital Budget for FY2025. Edson Knapp seconded the motion. Motion Carried.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith gave a verbal report, and reviewed the balanced scorecard for Q4 2023. Some highlights of the report include:

- SPH achieved a 5-star rating on patient feedback on Care Compare. He thanked everyone who helped make this happen.
- Long Term Care has been a 5-star facility for some months now.
- MIPS score is now being affected by our cost for providing care. Previously we haven't hit the volumes to be counted in this measure. Going forward it will affect our reimbursement. Ms. Hermanson agreed to report further on this next meeting.
- We've put a lot of work into sepsis and stroke numbers. We're putting together a committee that looks at social determinants of health.
- We're going to stop looking at elective deliveries, as we consistently meet this measure.
- Outpatient departments are looking at the building access point, because we believe this is the bottleneck that affects the patient experience.
- The number of employee spots being filled with contract travelers has decreased.

As required in policy, Mr. Smith designated the person who would step in for him as an interim CEO in the case of an emergency as Angela Hinnegan, COO.

11.2. BOD Committee: Finance

Walter Partridge, Finance Chair, reported. The committee met last Thursday and discussed the two resolutions that came to the board tonight. Ms. Hermanson presented run charts for each financial indicator on the balanced scorecard, which was very helpful in understanding trends. We got a preview of the audit, which was presented tonight. Financials look good for this fiscal years so far.

11.3. BOD Committee: Governance

Aaron Weisser, Governance Chair, reported. The committee had a short meeting last Thursday. We performed our annual cursory review of bylaws and policies. We do an in-depth review of each every three years, on a rotating schedule. We are looking at dates and locations for an event with the medical staff. We discussed setting up a monthly consulting call with different experts, to give the board a continual opportunity to ask questions. The first call is scheduled for next Thursday with Jamie Orlikoff.

11.4. BOD Committee: Education

Melissa Jacobsen, Education Chair, reported. The committee met earlier this month and discussed the upcoming 2-day retreat. We talked about potential locations and topics.

11.5. Chief of Staff

Dr. Christopher Landess, Chief of Staff, reported the medical staff is in generally good spirits. There is a lot of medical staff recruiting happening, and a lot of positive momentum at SPH. He had no issues to report.

11.6. Service Area Board Representative

Helen Armstrong, Service Area Board (SAB) President, reported. The SAB is working on a budget with Ms. Hermanson and Brandi Harbaugh, KP Borough Finance Director. The board will take action on their version of the capital budget resolution at their February meeting. Ms. Armstrong reported she will be replacing Judith Lund as a member of the SPH Foundation.

12. DISCUSSION

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

14.1. Chief Executive Officer

Mr. Smith had no additional comments.

14.2. Board Members

Ms. Jacobsen welcomed the new members to the board. Dr. Knap recognized Dr. Christy Martinez for giving excellent patient care, and shared a story when

she held a patients hand and soothed them throughout an imaging procedure that could have caused anxiety and pain, but ended up going very smoothly. He congratulated Ms. Hermanson and her team on clean audit. Ms. Wilson welcomed the new members, offered congratulations on the clean audit, thanked the outgoing officers and incoming officers. Ms. Wythe welcomed the new board members, congratulated the staff on the clean audit, the 5 star patient rating, the 100% on the sepsis indicator. Mr. Partridge welcomed the new board members and congratulated the SPH staff on the 5 star rating. He also congratulated the team for the successful Certificate of Need. Mr. Simmons was pleased to be joining the board. He noted the balanced scorecard results were very impressive in terms of improvements. He added that his wife had a blood draw at the hospital this morning and had a great experience. Mr. Bullard thanked everyone for a great first meeting. Mr. Baker thanked everyone for the opportunity to serve and expressed how impressed he was with the staff. Mr. Weisser said he was proud to represent the hospital on the board of directors, and found it invigorating to speak on behalf of the high quality of work done at South Peninsula Hospital.

15. INFORMATIONAL ITEMS

15.1. Service Area Board Dates & Board Representatives

Dates were provided in the packet for the board members, with a request to sign up for a Service Area Board meeting in 2024.

16. ADJOURN TO EXECUTIVE SESSION

The board moved into executive session at 7:45pm.

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

The board moved back into open session at 9:08pm.

17.1. Credentialing

After review of the applicant's files through the secure online portal, Julie Woodworth moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Melissa Jacobsen seconded the motion. Motion carried.

Reappointments

Lucy Fisher, MD; Psychiatry
Edson Knapp, MD; Radiology
Julie McCarron, CNM; Midwifery
Brian McCorison, CRNA; Anesthesia
Abdelrahman Beltagly, MD; Telestroke
Sheila Smith, MD; Telestroke

Appointments

Ernst Hansch, MD; Teleradiology
Jasleen Tiwana, MD; Telecardiology

18. ADJOURNMENT

The meeting was adjourned at 9:10pm.

Respectfully Submitted,

Accepted:

DocuSigned by:

Maura Jones

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Maura Jones, Executive Assistant

DocuSigned by:

Aaron Weisser

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Aaron Weisser, President

Minutes Approved: February 28, 2024

DocuSigned by:

Mary E. Wythe

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Mary E. Wythe, Secretary