



MINUTES
Board of Directors Meeting
5:30 PM - Wednesday, May 22, 2024
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital (SPH) was called to order on Wednesday, May 22, 2024, at 5:30 PM, in the Conference Rooms 1&2 and Zoom.

1. CALL TO ORDER

President Aaron Weisser called the regular meeting to order at 5:30pm.

2. ROLL CALL

BOARD PRESENT: Matthew Hambrick, Edson Knapp, Walter Partridge, Aaron Weisser, Bernadette Wilson, Beth Wythe, Preston Simmons, Matthew Bullard, and Jared Baker

BOARD EXCUSED: Melissa Jacobsen

ALSO PRESENT: Ryan Smith (CEO), Angela Hinnegan (COO), Anna Hermanson (CFO), Rachael Kincaid (CNO), Maura Jones (Executive Asst), Eva Stovall

**Outside of SPH Board members, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present in the conference rooms or on Zoom.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO, shared a Values story. Even with the airport closures, equipment challenges and a new ED physician, we still had one of the fastest stroke responses we've ever seen in our emergency department recently. The patient was medevac'd to Anchorage in record time for further care.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Matthew Hambrick made a motion to approve the agenda. Preston Simmons seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Beth Wythe read the consent calendar into the minutes.

- 7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for April 24, 2024.**
- 7.2. Consideration to Approve April FY2024 Financials**
- 7.3. Consideration to Approve Board Policy F-12 Approval and Adoption of Operating Budget, Board Policy F-13 Finance Reports and Board Policy MS-02 Peer Review**
- 7.4. Consideration to Approve the Revised South Peninsula Hospital Quality Assessment and Performance Improvement Program (Quality Plan) and the Long Term Care QAPI Plan for 2024-2025**
- 7.5. Consideration to Approve A Proclamation Recognizing Eva Stovall for Twenty-Three Years of Service to South Peninsula Hospital**

Beth Wythe made a motion to approve the consent calendar as read. Preston Simmons seconded the motion. Motion Carried.

8. PRESENTATIONS

- 8.1. Presentation to Eva Stovall of Proclamation Honoring her Twenty-Three Years of Service to South Peninsula Hospital**

Ms. Stovall and her family were present for the meeting. Mr. Weisser read the proclamation prepared for the occasion. He presented a copy to Ms. Stovall and all the board members thanked her for her many years of service to South Peninsula Hospital.

9. UNFINISHED BUSINESS

There was no unfinished business to discuss.

10. NEW BUSINESS

- 10.1. Consideration to Approve SPH Resolution 2024-13, A Resolution Of The South Peninsula Hospital Board Of Directors Approving The Use Of \$80,726 Of Operating Cash To Fund The Additional Project Needs For The Relocation Of The General Surgery Clinic And Functional Medicine Clinic Within The Main Hospital Building**

Angela Hinnegan, COO, reported. Administration has previously brought forth a resolution for renovations to the new Functional Medicine and General Surgery Clinic. Due to plumbing, finishing and fixtures, the project is going over budget, so we're requesting an addition \$80k. Ms. Hermanson noted the original budget was \$250k, bringing the total requested to \$330,726. That includes some contingency in case there are last-minute items needed. Walter Partridge added this resolution was reviewed and approved in Finance Committee. Administration shared their plans for taking construction projects in-house and

cleaner project management so these situations won't arise too often in the future.

Jared Baker made a motion to approve SPH Resolution 2024-13, A Resolution of the South Peninsula Hospital Board of Directors Approving the Use of \$80,726 of Operating Cash to Fund the Additional Project Needs for the Relocation of the General Surgery Clinic and Functional Medicine Clinic within the Main Hospital Building. Beth Wythe seconded the motion. A roll call vote was held:

<i>Jared Baker</i>	<i>Yes</i>
<i>Matthew Bullard</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Preston Simmons</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Yes</i>
<i>Aaron Weisser</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Excused</i>

Motion Carried.

10.2. Consideration to Approve SPH Resolution 2024-14, A Resolution Of The South Peninsula Hospital Board Of Directors Approving An Additional \$87,304 Of Operating Cash To Fund The Already Active 4201 Bartlett St Remodel Project Approved In The SPH Resolution 2020-01 At \$500,000 And Amended In Scope In The SPH Resolution 2023-25 To Make The Total Approved Amount Of This Project \$587,304

Ms. Hinnegan reported. Due to some change orders with the renovations to the lower level of 4201 Bartlett Street, this project has gone over budget and so we are requesting an additional \$87,304. This does include some contingency funds. Because the total approved amount would be over \$500k, this request will need to go to the borough for approval as well. She reiterated the new plans in place to get a better handle on construction projects. Mr. Partridge added the resolution was reviewed and approved in Finance Committee.

Jared Baker made a motion to approve SPH Resolution 2024-14, A Resolution of the South Peninsula Hospital Board of Directors Approving an Additional \$87,304 of Operating Cash to Fund the Already Active 4201 Bartlett St Remodel Project Approved in the SPH Resolution 2020-01 at \$500,000 and Amended in Scope in the SPH Resolution 2023-25 to Make the Total Approved Amount of this Project \$587,304 Beth Wythe seconded the motion. A roll call vote was held:

<i>Jared Baker</i>	<i>Yes</i>
<i>Matthew Bullard</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>

<i>Edson Knapp</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Preston Simmons</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Yes</i>
<i>Aaron Weisser</i>	<i>Yes</i>
<i>Melissa Jacobsen</i>	<i>Excused</i>

Motion Carried.

10.3. Consideration to Approve SPH Resolution 2024-15, A Resolution Of The South Peninsula Hospital Board Of Directors Recommending The Submission To The Qualified Voters Of The South Kenai Peninsula Hospital Service Area The Question Of The Issuance Of Not-To-Exceed Thirty Eight Million Five Hundred Thousand Dollars (\$38,500,000.00) Of General Obligation Bonds Of The South Kenai Peninsula Hospital Service Area To Pay The Costs Of Planning, Designing, Acquiring Property For, Renovating, Constructing, And Equipping Of Facilities At The South Peninsula Hospital And Campus Located In The South Kenai Peninsula Hospital Service Area At The Regular Election In And For The Kenai Peninsula Borough On October 1, 2024

Ryan Smith, CEO, reported. This resolution shows support for the Kenai Peninsula Borough to put a measure on the ballot for the 2024 election, requesting bonds in support of the hospital. This resolution was passed by the Service Area Board at it's meeting earlier this month. There have been some questions about the purchase price of the building, and the mayor was able to address those in the borough's finance committee meeting, clarifying that the price to continue leasing those locations would be greater than the purchase price, and there are no other directions the hospital can acquire functional land for continued development. Mr. Bullard asked if the language in the resolution would be the language appearing on the ballot, and Mr. Smith clarified that clearer language would be written for the ballot.

Jared Baker made a motion to approve SPH Resolution 2024-15, A Resolution Of The South Peninsula Hospital Board Of Directors Recommending The Submission To The Qualified Voters Of The South Kenai Peninsula Hospital Service Area The Question Of The Issuance Of Not-To-Exceed Thirty Eight Million Five Hundred Thousand Dollars (\$38,500,000.00) Of General Obligation Bonds Of The South Kenai Peninsula Hospital Service Area To Pay The Costs Of Planning, Designing, Acquiring Property For, Renovating, Constructing, And Equipping Of Facilities At The South Peninsula Hospital And Campus Located In The South Kenai Peninsula Hospital Service Area At The Regular Election In And For The Kenai Peninsula Borough On October 1, 2024 Matthew Hambrick seconded the motion. A roll call vote was held:

<i>Jared Baker</i>	<i>Yes</i>
<i>Matthew Bullard</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>

Walter Partridge Yes
Preston Simmons Yes
Bernadette Wilson Yes
Beth Wythe Yes
Aaron Weisser Yes
Melissa Jacobsen Excused

Motion Carried.

10.4. Consideration to Approve SPH Resolution 2024-16, A Resolution Of The South Peninsula Hospital Board Of Directors Approving The Fiscal Year 2025 Operating Budget

Anna Hermanson, CFO, reported. The Finance Committee reviewed the operating budget for the coming fiscal year. She also provided a brief overview to the full board in the meeting. Overall, we budgeted for an 18% increase in gross patient revenues, looking at additional surgeries and bringing in new service lines. In expenses, the biggest increase is in salaries and wages and we budget for an increase in FTEs, due to new and growing clinics as we bring on new physicians, as well as the daycare center which will need to be staffed. We're also bringing a number of previously contracted services in-house, like groundskeeping, snow removal and construction. Mr. Baker inquired what sort of profit the hospital generally budgets for as a non-profit corporation, and Ms. Hermanson replied that we generally budget to break even. The projected profit for FY25 is \$5k. We also continue to seek out grants whenever we can to help fund new programs, like the daycare center.

Jared Baker made a motion to approve SPH Resolution 2024-16, A Resolution Of The South Peninsula Hospital Board Of Directors Approving The Fiscal Year 2025 Operating Budget Beth Wythe seconded the motion. A roll call vote was held:

Jared Baker Yes
Matthew Bullard Yes
Matthew Hambrick Yes
Edson Knapp Yes
Walter Partridge Yes
Preston Simmons Yes
Bernadette Wilson Yes
Beth Wythe Yes
Aaron Weisser Yes
Melissa Jacobsen Excused

Motion Carried.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO, reported. The balanced scorecard was reviewed in detail at the previous meeting. The only change to the scorecard this month is the sepsis measure, because our goal is to do this measure in real time, so we continue to update information through March.

Mr. Smith attended the AHHA board meeting. In terms of legislative priorities, they were not successful with getting the nurse licensure compact or prior authorization legislation through this year, so are developing a strategy for next year. They were successful on price transparency, in allowing Alaska to follow the federal regulations on price transparency instead of two distinct sets of price transparency regulations.

We have contracted with the Hays Research Group to conduct some focus groups regarding the bond proposal. We had Future Sync on site this week providing leadership trainings, and the medical staff were able to participate in a training for the first time, which is happening at the same time as the board meeting, and is the reason Dr. Tuomi and Dr. Roberts have not joined us tonight.

11.2. BOD Committee: Pension

Walter Partridge, committee chair, reported. The Pension Committee met last Thursday. Representatives from Newport reviewed the quarterly reports. They had no recommendations for changes to any of our plans, as they were all performing adequately. We are better than fully funded on the pension fund.

11.3. BOD Committee: Finance

Walter Partridge, committee chair, reported. The Finance Committee met last Thursday and reviewed the April financials. The committee also reviewed the policies on the consent agenda, and the resolutions the board considered today.

11.4. BOD Committee: Governance

Beth Wythe, committee chair, reported. The Governance Committee met last Thursday. We reviewed the policies on consent agenda. We approved separating the Board Quality policies into two groups - Board Quality and Board Medical Staff, because the hospital quality and medical staff departments have separated into two separate departments. This helps whoever is managing the policies know who completes the initial review. The committee has been working on the Conflict of Interest policy and will bring that forth at the June meeting.

The Governance Committee presented a revision to the bylaws for consideration. The changes to Article III, Section 5 Membership, more clearly define the membership of the board and elaborate on conflicts of interest and what it means to be an independent board member. This will be considered the first reading of the bylaws revision. Ms. Wythe requested any feedback on the bylaws change be forwarded to her for the Governance Committee.

11.5. Chief of Staff

Dr. Landess vacated the role of Chief of Staff in order to step onto the Board of Directors, so Dr. Sarah Roberts (Vice Chief of Staff) has stepped into the role of Chief for the remainder of the year, until elections are held in December. Dr. Roberts was not present at this meeting because she is participating in the medical staff's leadership development training.

11.6. Service Area Board Representative

Helen Armstrong, Service Area Board (SAB) Chair, reported on behalf of the SAB. The May 9th meeting focused on the bond proposal resolution that the board approved tonight. There was a lot of robust discussion, and the resolution passed unanimously. The SAB is also looking to schedule a special meeting on June 13th as there are two resolutions we need to address. Mr. Weisser added that he attended the most recent meeting and found the discussion very valuable .

12. DISCUSSION

There were no additional discussion items.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith had no additional comments.

14.2. Board Members

Preston Simmons thanked the board members participating in the Homer Steps Up Walking Challenge. Beth Wythe congratulated Eva Stovall on her retirement, and thanked Helen Armstrong and the Service Area Board for their support. Christopher Landess expressed his appreciation for being able to serve on the board, and looks forward to continuing to make a difference at South Peninsula Hospital as part of the leadership team. Aaron Weisser expressed his appreciation for Ryan's ability to navigate the nuances of the upcoming bond proposition. Helen Armstrong added that the Service Area Board is arranging for their members to get a tour of hospital infrastructure before their June meeting, and invited the board members to attend.

15. INFORMATIONAL ITEMS

15.1. Annual Board Calendar

The annual calendar was provided in the packet for reference.

16. ADJOURN TO EXECUTIVE SESSION

The board adjourned to executive session at 6:39pm.

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

The board moved back into open session at 7:22pm.

17.1. Credentialing

After review of the applicant's files through the secure online portal, Beth Wythe moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Edson Knapp seconded the motion. Motion carried.

Reappointments

Matthew Allison, MD; Teleradiology; telemedicine privileges only
Preethi Balakrishnan, MD; TeleICU; telemedicine privileges only
Shadi Battah, MD TeleICU; telemedicine privileges only
Pratik Bhattacharya, MD, MPH; TeleStroke; telemedicine privileges only
Jake Choiniere, DO; TelePsych; telemedicine privileges only
John Draper, MD; TeleICU; telemedicine privileges only
Andre Duerinckx, MD; Teleradiology; telemedicine privileges only
Donald Endres, MD; Otolaryngology; Courtesy Staff
Tobin Greensweig, MD; TeleICU; telemedicine privileges only
Guillermo Jimenez, MD; Teleradiology; telemedicine privileges only
Javid Kamali, MD; TeleICU; telemedicine privileges only
Jennifer Kujak, MD; Teleradiology; telemedicine privileges only
Christopher Landess, MD; Emergency Medicine; Active Staff
Roger Martinez, MD; Emergency Medicine; Active Staff
Daniel Propp, MD; TeleICU; telemedicine privileges only
Julian Rojas Caballero, MD; TeleICU; telemedicine privileges only
Laura Salyers, MD; TelePsych; telemedicine privileges only
Sergey Shkurovich, MD; Teleradiology; telemedicine privileges only
Bruce Geryk, MD; TeleStroke; telemedicine privileges only

Appointments

Tyler Haas, MD; Emergency Medicine; Active Staff
Jennifer Godbold, DNP, CNM, Midwifery; Active Staff
Michael Clarke, MD; Pathology; Courtesy Staff
Jonathan Bloch, MD; General Surgery; Active Staff

17.2. CEO Compensation

Matthew Hambrick made a motion to approve the recommendations of the CEO Compensation Committee as presented. Jared Baker seconded the motion. Motion Carried.

18. ADJOURNMENT

The meeting adjourned at 7:30pm.

Respectfully Submitted,

Accepted:

DocuSigned by:
Maura Jones
50A05CEE63834CE
Maura Jones, Executive Assistant

DocuSigned by:
[Signature]
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Aaron Weisser, President

Minutes Approved:

DocuSigned by:
Mary E. Wythe
CC3FBAE68D8C4FA...
Mary E. Wythe, Secretary