



**MINUTES**  
**Board of Directors Meeting**  
**5:30 PM - Wednesday, July 24, 2024**  
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital was called to order on Wednesday, July 24, 2024, at 5:30 PM, in the Conference Rooms 1&2 and via Zoom.

**1. CALL TO ORDER**

**President Aaron Weisser called the regular meeting to order at 5:30pm.**

**2. ROLL CALL**

**BOARD PRESENT:** Edson Knapp, Walter Partridge, Aaron Weisser, Bernadette Wilson, Preston Simmons, Matthew Bullard, Jared Baker, and Christopher Landess

**BOARD EXCUSED:** Matthew Hambrick, Melissa Jacobsen, and Mary (Beth) Wythe

**ALSO PRESENT:** Ryan Smith, CEO; Angela Hinnegan, COO; Derotha Ferraro, PR/Marketing Director; Maura Jones (Executive Assistant)

*\*Due to the hybrid meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present.*

**A quorum was present.**

**3. REFLECT ON LIVING OUR VALUES**

Derotha Ferraro, PR/Marketing Director discussed the Foundation's recent launch of the Employee Giving Drive. The Foundation hosted an ice cream social that went very well. Derotha and Melissa Blair, the Foundation Director, also visited night shift staff to share information on the different funds the giving drive would support, including the Patient Assistance Fund, which would cover patient enrollment in flight insurance, or cab rides for those who couldn't afford it. They learned that many SPH staff members have reached into their own pockets to help out patients over the years.

**4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS**

**4.1. Rules for Participating in a Public Meeting**

**5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no comments from the audience.

**6. APPROVAL OF THE AGENDA**

*Preston Simmons made a motion to approve the agenda as presented. Edson Knapp seconded the motion. Motion Carried.*

**7. APPROVAL OF THE CONSENT CALENDAR**

Walter Partridge read the consent calendar into the record.

**7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for June 26, 2024**

**7.2. Consideration to Approve June FY2024 Financials**

**7.3. Consideration to Approve the Revised Conflict of Interest Policy, as Recommended by the Governance Committee**

**7.4. Consideration to Approve Policy F-16 Budget Modifications with no revisions, as recommended by the Finance and Governance Committees**

*Walter Partridge made a motion to approve the consent calendar as read. Edson Knapp seconded the motion. Motion Carried.*

**8. PRESENTATIONS**

There were no presentations.

**9. UNFINISHED BUSINESS**

There was no unfinished business.

**10. NEW BUSINESS**

**10.1. Consideration to Retire the Medical Staff Development Plan and Policy**

Ryan Smith, CEO, reported. This item has been discussed in several board committee meetings. The Medical Staff Development Policy duplicates a lot of information found in the bylaws or rules and regulations, and also includes a lot of information that is no longer relevant. The plan has not been updated or used in several years. We've brought it to the board tonight to propose eliminating this out-of-date plan and policy.

*Christopher Landess made a motion to retire the Medical Staff Development Plan and Policy MSO-007 Medical Staff Development Policy. Edson Knapp seconded the motion. Motion Carried.*

**10.2. Consideration to Approve the Critical Access Hospital 2023-2024 Quality Assessment and Performance Improvement Evaluation**

Mr. Smith reported. This report is prepared annually and comes before the board every year, and is part of the CAH regulations through CMS. It is the third most frequently cited deficiency in CMS surveys, but we've never had that citation because our Quality Management department goes above and beyond to create a comprehensive report each year.

Mr. Simmons added the report was very impressive, and an excellent overview of hospital activities from the previous year.

*Christopher Landess made a motion to approve the Critical Access Hospital 2023-2024 Quality Assessment and Performance Improvement Evaluation Preston Simmons seconded the motion. Motion Carried.*

**10.3. Consideration to Approve SPH Board Resolution 2024-18, A Resolution of the South Peninsula Hospital Board of Directors Approving the Use of \$993,661 of Plant Replacement and Expansion Funds to Fund the Relocation and Co-location of Obstetrics and Gynecology and Midwifery Clinics Within the Main Hospital Building**

Angela Hinnegan, COO, reported. This resolution is requesting approval to renovate and build out a Women's Health Center in our former Rehabilitation Department. This will co-locate the West Wing and HMC OB/Gyn Clinic, and provide room for our newly hired OB/Gyn, Dr. Sadie Marden. The outpatient PT/OT department is moving to a new location on Lake Street. A floor plans has been created for the new Women's Health Center which has been approved by medical staff and leadership. We've also built a 15% contingency into the budget.

Mr. Partridge added this was discussed at length and approved at Finance Committee last week.

*Edson Knapp made a motion to approve SPH Board Resolution 2024-18, A Resolution of the South Peninsula Hospital Board of Directors Approving the Use of \$993,661 of Plant Replacement and Expansion Funds to Fund the Relocation and Co-location of Obstetrics and Gynecology and Midwifery Clinics Within the Main Hospital Building. Preston Simmons seconded the motion. A roll call vote was held.*

<i>Jared Baker</i>	<i>Yes</i>
<i>Matthew Bullard</i>	<i>Yes</i>
<i>Matthew Hambrick</i>	<i>Excused</i>
<i>Melissa Jacobsen</i>	<i>Excused</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Preston Simmons</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Excused</i>
<i>Aaron Weisser</i>	<i>Yes</i>

*Motion Carried.*

**10.4. Consideration to Approve SPH Board Resolution 2024-19, A Resolution Approving the Use of Up to \$50,000 of Operating Funds for the Costs of Distributing Promotional Information about the Ballot Proposition Seeking Voter Approval for the Issuance of Bonds to Pay for the South Kenai Peninsula Hospital Service Area Campus Expansion, Renovation and Acquisition Project to Ensure Compliance with Legal Restrictions on the Use of Borough Funds and Assets Related to Ballot Propositions**

Mr. Smith reported. In conversations with the borough, the mayor and borough attorney requested we create a resolution to show the funding for promotional materials for the bond project is coming from hospital operational funds, for

transparency, even though the amount of \$50,000 doesn't not require board approval per policy. This will go to the borough assembly as well.

Mr. Partridge added this was discussed and approved at Finance Committee last week.

*Edson Knapp made a motion to approve SPH Board Resolution 2024-19, A Resolution Approving the Use of Up to \$50,000 of Operating Funds for the Costs of Distributing Promotional Information about the Ballot Proposition Seeking Voter Approval for the Issuance of Bonds to Pay for the South Kenai Peninsula Hospital Service Area Campus Expansion, Renovation and Acquisition Project to Ensure Compliance with Legal Restrictions on the Use of Borough Funds and Assets Related to Ballot Propositions Chief of Staff Christopher Landess seconded the motion. Motion Carried.*

## **11. REPORTS**

### **11.1. Chief Executive Officer**

Mr. Smith reviewed the new data on the balanced scorecard. The peninsula has been working on getting a coordinated care project for a long time, and the legislature has finally put out an RFP for this project.

### **11.2. BOD Committee: Finance**

Walter Partridge, committee chair, reported. Finance Committee met last week and discussed three board finance policies. F-15 is included under the Governance Report with some fairly extensive recommended changes, helping to define what is considered a new service. The language was taken straight from the operating agreement. We also removed the references to the Medical Staff Development Plan. F-17 was also revised. He noted the incorrect version was included in the packet, but the revised version changed "in January" to "in the first quarter of each year," because the finance team does not have the information it needs to complete the task by the end of January. The committee also went through the finances for June 2024. They are still fluid because this is the end of the fiscal year, but the total margin was pretty close to hitting the budgeted target, with some help from grants and interest income.

### **11.3. BOD Committee: Governance**

Ms. Wythe was excused from the board meeting, so Mr. Weisser reported several items on behalf of the Governance Committee. Another consultation call has been scheduled for Monday, July 29th at noon with Todd Linden. Mr. Weisser has asked him to give some guidance on board self-evaluations. Mr. Weisser also read a response from Horthy Springer regarding some procedural questions the committee had raised. This will be discussed further in next month's committee meeting.

### **11.4. BOD Committee: Education**

Ms. Jacobsen was excused from the meeting. The Education Committee did not meet this month, but the board did have their first education session prior to tonight's board meeting, which went well.

### **11.5. Chief of Staff**

Dr. Roberts, Chief of Staff, reported on behalf of the medical staff. Dr. Nathan Kincaid was elected to fill the member-at-large position on the MEC. New MEC elections will be held in November. The Epic transition will happen next year, and the medical staff is both excited and apprehensive about the transition.

**11.6. Service Area Board Representative**

There was no member of the Service Area Board present.

**12. DISCUSSION**

There were no discussion items.

**13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER**

There were no comments from the audience.

**14. COMMENTS FROM THE BOARD**

(Announcements/Congratulations)

**14.1. Chief Executive Officer**

Mr. Smith thanked Jared Baker for his six months of service on the board. Mr. Baker has informed the board he is moving out of state, and so will be resigning from the board effective after the July meeting. SPH submitted four nominations for AHHA Quality Awards and three of the submissions won the respective awards. Joelle Burdick, OB Director, the Stroke Committee and Dr. William Bell will all be honored in September at the AHHA Annual Conference.

**14.2. Board Members**

Walter Partridge noted the Quality Assessment was an excellent document with great information. It was obvious a lot of work went into it. He congratulated the winners of the AHHA Quality Awards and wished Mr. Baker well. Jared Baker thanked the board for everything. He and his family are moving back to Michigan after 20 years in Alaska. He said it has been an honor to serve and the board members are a great team. Dr. Knapp expressed his admiration for the senior leadership team, as well as the other leaders at South Peninsula Hospital, including the excellent Imaging Director Tiffany Park who just hit her one-year anniversary at SPH. Dr. Landess agreed with Dr. Knapp's sentiments. Bernadette Wilson thanked Mr. Baker for his service and wished him luck. She congratulated the winners of the AHHA Quality Awards. Preston Simmons congratulated Mr. Baker. He also expressed how impressive the annual Quality Assessment was. Aaron Weisser congratulated Melissa Jacobsen on her new role as the City Manager.

**15. INFORMATIONAL ITEMS**

Mr. Weisser informed the board that Ms. Jones will be out of the office for a few weeks, so if they need anything they can reach out to Nyla Lightcap in her absence.

**15.1. Board of Directors Calendar 2024**

**16. ADJOURN TO EXECUTIVE SESSION**

The board adjourned to executive session at 6:47.

**17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION**

**17.1. Credentialing**

*After review of the applicant’s files through the secure online portal, Walter Partridge moved to approve the following positions in the medical staff as requested and recommended by the Medical Executive Committee. Edson Knapp seconded the motion. Motion carried.*

Appointments

Emma (Caroline) Weatherly, CRNA; Anesthesia; Courtesy Staff  
Jonathan Breslau, MD; TeleRadiology-vRad; Telemedicine Privileges  
Sergy Lemeshko, MD; TeleRadiology-vRad; Telemedicine Privileges  
Ravinder Sohal, MD; TeleRadiology-vRad; Telemedicine Privileges  
Aaron Stayman, MD; TeleStroke-Providence; Telemedicine Privileges  
Vishal Jani, MD; TeleStroke-Providence; Telemedicine Privileges

Reappointments

Rachael Kincaid, DNP; Adult-Gerontology Primary Care NP; Active Staff  
Joe Llenos, MD; Family Medicine; Active Staff  
Bonnie Turner, ANP; Family Medicine; Active Staff  
Janice Chen, MD; Radiology – RCI; Courtesy Staff  
David Evans, MD; Radiology – RCI; Courtesy Staff  
Keir Fowler, MD; Radiology – RCI; Courtesy Staff  
Jordan Ross, MD; Radiology – RCI; Courtesy Staff  
Ketan Davae, MD; TeleRadiology-vRad; Telemedicine Privileges  
Benjamin Strong, MD; TeleRadiology-vRad; Telemedicine Privileges  
Christopher Famy, MD; TelePsych-Providence; Telemedicine Privileges  
Michael Reznicek, MD; TelePsych-Providence; Telemedicine Privileges  
Jon Grace, MD; TeleICU-Providence; Telemedicine Privileges  
Kishan Patel, MD; TeleStroke-Providence; Telemedicine Privileges


**18. ADJOURNMENT**

The meeting adjourned at 7:30pm.

Respectfully Submitted,

Accepted:

DocuSigned by:  
  
50A05CEF63834CE...  
Maura Jones, Executive Assistant

DocuSigned by:  
  
7FEF264202014C5...  
Aaron Weisser, President

Minutes Approved: 08/28/2024

DocuSigned by:  
  
CC3FBAE68D8C4FA...  
Mary E. Wythe, Secretary

