



MINUTES
Board of Directors Meeting
6:30 PM - Wednesday, October 29, 2025
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital was called to order on Wednesday, October 29, 2025, at 6:30 PM, in the Conference Rooms 1&2 and Zoom.

1. CALL TO ORDER

The board went into Executive Session to discuss personnel and financial matters prior to the start of the regular meeting. The board when into Executive Session at 5:30pm. President Aaron Weisser called the regular meeting to order at 6:30pm.

2. ROLL CALL

BOARD PRESENT: Aaron Weisser, Edson Knapp, Walter Partridge, Michael Dye, Bernadette Wilson, Beth Wythe, Preston Simmons, Matthew Bullard, Christopher Landess, and Kim Frost

BOARD EXCUSED:

ALSO PRESENT: Ryan Smith (CEO), Amber Gall (CNO), Rachael Kincaid (COO), Anna Hermanson (CFO), Derotha Ferraro (Marketing Director) and Maura Gibson (Executive Asst)

**Only meeting participants who comment, report or give presentations are noted in the minutes. Others may be present on the room or on the virtual meeting.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Amber Gall, CNO, read a letter from a patient family. Aaron Weisser read a letter he received from a community member who was impressed with the response from Keagen Chase in the HIS department on problem-solving portal issues.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Beth Wythe made a motion to approve the agenda. Michael Dye seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Beth Wythe read the consent calendar into the record.

- 7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for September 24, 2025**
- 7.2. Consideration to Approve September FY26 Financials**
- 7.3. Consideration to Approve SM-13 Political Candidates with no revisions as recommended by the Governance Committee**
- 7.4. Consideration to Approve SM-09, Board Terms and Officers, as revised by the Governance Committee**
- 7.5. Consideration to Approve New Board Policy EMP-10 Investigation of Chief Executive Officer Misconduct**

Beth Wythe made a motion to approve the consent calendar as read. Michael Dye seconded the motion. Motion Carried.

8. PRESENTATIONS

There were no presentations.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

- 10.1. SECOND READING and Consideration to Approve an Amendment to the SPH Board of Directors Bylaws to Remove the Reference to Robert's Rules and Replace with Succinct Meeting Rules that Reflect Current Practice**

The bylaws revision was provided in the September packet for a first reading. The reference to Robert's Rules was removed, and Ms. Wythe replaced it with simpler meeting rules.

Bernadette Wilson made a motion to approve an Amendment to the SPH Board of Directors Bylaws to Remove the Reference to Robert's Rules and Replace with Succinct Meeting Rules that Reflect Current Practice. Beth Wythe seconded the motion. Motion Carried.

- 10.2. Consideration to Approve South Peninsula Hospital Resolution 2025-22, A Resolution of the Board of Directors Resolving to Provide the Resources Necessary to Achieve and Sustain a Level IV Trauma Hospital Designation**

Rachael Kincaid, COO, reported. This resolution documents the board's support of the hospital's designation as a Level IV Trauma site. The hospital has held this designation for a number of years, and is currently in the process of recertification.

Beth Wythe made a motion to approve South Peninsula Hospital Resolution 2025-22, A Resolution of the Board of Directors Resolving to Provide the Resources Necessary to Achieve and Sustain a Level IV Trauma Hospital Designation. Bernadette Wilson seconded the motion. Motion Carried.

11. REPORTS

11.1. Chief Executive Officer

The senior leadership team reviewed the balanced scorecard data for FY2026 Q1.

11.2. BOD Committee: Finance & Pension

Walter Partridge, committee chair, reported. The committee met last week and discussed the financial results for September, as well as the financial indicators on the scorecard. The A/R is up and the cash is down, which was expected after the conversion to epic. The committee felt that the revenue, volumes and expenses were adequate and the cash will rebound when the billing is able to catch up.

11.3. BOD Committee: Strategic Planning & Community Outreach

Aaron Weisser, committee chair, reported. There are community conversations planned for Homer and Anchor Point next week. Ryan Smith, board members, Mayor Micciche, and assembly member Kelly Cooper will be in attendance to share information about the hospital and answer questions from the audience. Derotha Ferraro, Marketing Director, shared some of the materials for the community conversations.

11.4. BOD Committee: Governance

Beth Wythe, committee chair, reported. The Governance Committee is working on a number of policies, which were provided in the packet for initial review. SM-10 Board Orientation and Continuing Education has been revised, and now incorporates SM-07, which can be retired. Two new policies, SM-14 Board Member Responsibilities and Expectations and SM-15 Board President Evaluation, were also presented for initial review. These policies will be placed on the consent agenda at the December meeting. Ms. Wythe added that the Governance Committee has recommended that officer elections be held in December instead of January moving forward, so the board can start the new year with officers in place.

11.5. BOD Committee: Quality-of-Care

Preston Simmons, committee chair, reported. The Quality Committee heard a presentation from Tiffany Park, Imaging Director, and Dr. Edson Knapp, Radiologist, on the Imaging department's quality. Highlights included scope of services and volume metrics. There has been 3-13% annualized growth. Some key challenges include staffing challenges and the lack of backup for CT. That can affect our quality metrics. The department is accredited through ACR, and MRI, CT and mammography are all accredited. The did a training overview, very comprehensive. The department has very aggressive downtime and error

reduction goals for this year, with 10 different initiatives to work on. The department had a good focus on areas where they can continue to make care better for patients.

11.6. Chief of Staff

Dr. Roberts was working and unable to attend the meeting.

11.7. Service Area Board Representative

Helen Armstrong reported on behalf of the Service Area Board (SAB). There are four new members this year. Amber Cabana was reelected, Storm Hansen, Brandy Zollars, Catriona Reynolds and Erin Workman also joined the board this year. The SAB is in the process of reviewing the member manual and bylaws. They hope the December meeting will consist of a tour of the Childcare Center and training by the borough.

12. DISCUSSION

There was no additional discussion.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

Derotha Ferraro, Marketing Director, shared the hospital is in the midst of the deeply discounted blood draws through the Rotary Health Fair. This unique partnership with the Rotary helps fund their scholarships.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith had no additional comments.

14.2. Board Members

Mike Dye shared an excellent experience he had at the hospital recently. Beth Wythe thanked all the board members who assisted with the board and medical staff dinner.

15. INFORMATIONAL ITEMS

15.1. Board Officer and Committee Form 2026

15.2. [AHA Rural Healthcare Conference February 2026](#)

15.3. Service Area Board Schedule for 2026 (sign up)

16. ACTION ITEMS

17. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)

The board adjourned to Executive Session at 7:40pm, and moved back into Open Session at 8:11pm.

18. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

18.1. Consideration to Approve Resolution 2025-23, Approving the Medical Staff Credentialing for October 2025

Beth Wythe made a motion to approve Resolution 2025-21, Approving the Medical Staff Credentialing for September, 2025 to include:

The reappointment of:

<i>Lindsey Frischmann, DO</i>	<i>Neurology</i>	<i>TeleStroke-Providence</i>
<i>Kathy Madej, CRNA</i>	<i>Anesthesia</i>	<i>Active</i>
<i>Neha Mirchandani, MD</i>	<i>Neurology</i>	<i>TeleStroke-Providence</i>

The appointment of:

<i>Edith Jones, PMHNP-BC</i>	<i>Psychiatry</i>	<i>Active</i>
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19. ADJOURNMENT


The meeting adjourned at 8:12pm.

Respectfully Submitted,

Accepted:

Signed by:

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 Maura Gibson, Executive Assistant

DocuSigned by:

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 Aaron Weisser, President

Minutes Approved: 12/17/2025

DocuSigned by:

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 Mary E. Wythe, Secretary